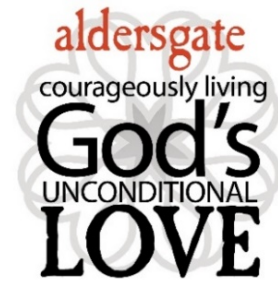


**Methodist Church**  
**Leadership Team Zoom Meeting Call**  
March 16, 2021



**Leadership Team and Staff Members Present:** Mark Husband, Terri Phillips, Randy Orndorff, Caryn Souza, Paul Amos, Hank Henderson, Shari Van Buren, Ed Little, Pandi Jansen, Vivian Baxter, Karen Latta, Sarah Lynn Mertins, & Emily Moore-Diamond

Congregation members Steve Larkin and Kenneth Hamilton joined the call.

- I. Welcome and opening prayer – Paul Amos  
Paul welcomed the team to the call and asked Ed Little to open us with a prayer.
- II. Strengthen the Soul of Your Leadership Intro & Chapter 5 – Ed Little led the team in a time of study and devotion.
- III. Work of the Church – Ministry Reports as needed
  - Included – Connection, Pandi Jansen  
Doughnuts and Discussion is still plugging along.
  - Inspired – Worship, Caryn Souza
    - Outdoor Services
      - 11am March 28 – Palm Sunday
      - 930 and 11am April 4 – Easter
      - Weekly outdoor after Easter
    - After Lent Sermon Series – Building Bridges
    - Lent Services
      - Palm Sunday, March 28
      - Maundy Thursday, April 1 7pm
      - Good Friday Prayer Stations, 11am – 1pm
      - Easter Services online 9:30am; Drive-in Worship at 9:30 & 11am
  - Involved – Mission & Service, Sarah Lynn Mertins
    - Mondloch, Phoenix Rising, and Hypothermia missions continue.
    - ROCK happening only once a month.
    - Sunday Suppers is looking to work with Rising Hope to see if there is a way to provide a meal once a month.
    - Continue to collect food for Rising Hope.
    - Collecting for babies during Lent to Rising Hope.
    - Fort Hunt Elementary food insecure students will be our next mission project
    - A donation was sent to Honduras which is a passion of Randy's and we were able to support rebuilding a home.
  - Instructed – Education, Shari Van Buren
    - Groups currently meeting continue to meet.
    - Emily's second prayer workshop will be this week.
  - Youth Ministries, Vivian Baxter
    - Going back to in-person meetings after Easter.
    - Youth group numbers are small but continuing to meet.

- Community Engagement, Emily Moore-Diamond
  - Prayer walk feedback has been coming in.
  - We have 50 more signs to be put in yards and possibly centering around unity or gratitude.
  - Raised awareness of robberies at Hollin Hall shopping center and received good feedback.

#### IV. Church Work – Operations

- Finance Team Update, Ed Little
  - Synopsis submitted to the team.
  - Good month
  - Apportionments are on schedule
  - Shepherd Hall remains in the positive.
  - Endowments are over \$900,000 in total and are managed by the Endowment Team
  - Issues being worked:
    - Satellite debt still exists, and we are working with the accountants to determine the best solution
    - Shepherd Hall payback is complicated and still being worked out
    - Request the Leadership Team members look at their areas and review their Restricted Accounts.
- Trustee Update, Hank Henderson
  - Maintenance - HVAC is our most costly maintenance area and projects are being prioritized.
  - Lighting
    - Met with the Kerns group to identify the minimums needed for the Sanctuary:
      - Backlight of Cross
      - Downlights in the Sanctuary
      - Chancel Lighting
      - Color lighting for Chancel
      - Asked for bare minimums needed, breaking into multiple phases, and may be able to cut out the general contractor funds.
  - Roofing – We have selected the vendor and we will come in what was needed in the capital campaign and the work will be done during Spring Break. We will also be replacing the sky lights at the Collingwood property with a roof due to leaks.
  - Collingwood basement mold remediation has been complete, and we will need to bring the basement back to useable space.
  - Transition of the Anesbury property from a rental to home for the new Associate Pastor.
  - New handyman has been identified and backfill Steve Braun who is moving out of the area.
- Re-Launch Strategy Team, Paul Amos
 

Team met on March 9<sup>th</sup>. Updates from the Conference include:

  - No longer need to check temperatures for worship.
  - Singing has been approved for outdoor worship

- We can once again have paper materials in worship services; however, the team has decided to hold off on adding those to indoor worship
  - None worship groups are still limited to 10 indoors and 25 outdoors.
  - Groups that have their own keys will be allowed to use designated restrooms.
  - Another update will be coming just prior to Easter.
- Nomination, Randy Orndorff  
The nominations team is meeting to look at the submitted profiles and have begun interviewing those that have submitted. Looking to fill multiple positions. We have also worked with several folks and we will be filling some open positions with the goal of having a full team.

#### V. Pastor Updates

Emily Moore-Diamond

- Last Sunday with Aldersgate will be June 13.
- Will be in the office the following week to pack office
- Would like to update the Library as one of her final projects.
- Prayer workshops ongoing
- 2 Baptisms scheduled and on the calendar
- Holy Week packets will be available for pickup this year

Randy Orndorff

- We have been conducting associate pastor interviews and we do have a projected appointment.
- Announcement Sunday is April 18.
- Working with the Nominating team reaching out to potential team members

#### VI. Church Discipleship Process (Engage, Connect, Equip, and Send)

Paul and Randy led us in a discussion on how we can improve Aldersgate's Discipleship process.

#### VII. Additional Updates

- Mark Husband updated the team on the updated manual and walked them through the updates.

Mark moved the team approve the updates to the Employee Handbook and Personnel Policy Manual and change the date to 2021. Caryn Souza seconded. After some discussion. Paul called for the vote and the vote carried Unanimously.

- Randy informed the team of updates to the Funeral and Wedding polices to include use of screens in the Sanctuary as well as streaming of the services.

#### **Closed Session**

The open meeting concluded, and the Leadership Team moved into a closed session.

Submitted by,

Terri Phillips, Administrative Director