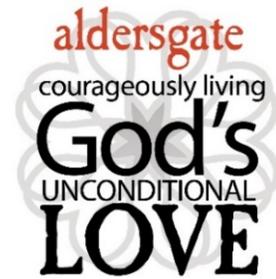


**Methodist Church**  
**Leadership Team Zoom Meeting Call**  
May 18, 2021



**Leadership Team and Staff Members Present:** Mark Husband, Terri Phillips, Randy Orndorff, Caryn Souza, Paul Amos, Hank Henderson, Shari Van Buren, Ed Little, Emily Moore-Diamond, Karen Latta, & Sarah Lynn Mertins.

Congregation members Molly Johnson, Sophia Bryan, Joel Simpson, Jack Sutton, Hettie Hervey, Paul Tuohig, Diane Tollefson, Marg & Howard Soroos, Collen Walker, Juanita Csontos, Cindy Culbertson, Debbie Farson, Patricia Barron, Christine McElwain, Julie Pfister, John Driscoll, Cel Beck, and Kenneth Hamilton joined the meeting.

Vivian Baxter and Rachel Davis were unable to attend.

- I. Welcome and opening prayer – Paul Amos  
Paul welcomed the team to the call and opened us with a prayer.
- II. Church Conference – Jeff Mickle  
District Superintendent Jeff Mickle opened the Church Conference for the purpose of nominating our 2021-2022 Leadership Team and approving the compensation package for our new pastor. Minutes for the Church Conference will be posted on the church website.
- III. Strengthen the Soul of Your Leadership Intro & Chapter 7 – Hank Henderson led the team in a time of study and devotion.
- IV. Work of the Church – Ministry Reports as needed
  - Included – Connection, JD Driscoll and Christine McElwain  
JD has been handling the Donuts and Discussion group and it continues to be small but mighty. The group is asking if it will transition to an in-person group in the future. A sign-up genius has been created to schedule in-person volunteers.  
Christine has been working as the virtual host of the Facebook worship service. Once we are able to return to a fellowship time with food, Christine will oversee this area.
  - Inspired – Worship, Caryn Souza
    - Sign-up genius is also being used for the upcoming outdoor services.
    - A three-month schedule for the Lay Reader has been established. It was asked if they were more comfortable recording the reading, would this be allowed when we are more fully in-person? Yes, this will still be allowed as we move forward to maximize the volunteers.
  - Involved – Mission & Service, Sarah Lynn Mertins
    - Mondloch and Phoenix Rising missions continue.
    - Continue to collect food for Rising Hope with deliveries once a week.
    - ROCK will not be continuing as no one is coming in for meals.
    - Sunday Suppers is looking to work with Rising Hope to see if there is a way to provide a meal once a month to include funding and volunteers.

- Care and Share program for Ft. Hunt elementary will finish up next week. We have had wonderful support for this project.
- June's mission will be cans and kits through the VA Conference and the donations will be taken to Rising Hope on June 19.
- Instructed – Education, Shari Van Buren
  - Groups currently meeting continue to meet.
  - Several of the groups will be starting new summer studies.
  - Beginning to look at a framework for Adult Sunday School and what the next steps might look like.
- Youth Ministries
  - Confirmation Sunday is this Sunday, and we are confirming 9 young men.
- Community Engagement, Patricia Barron
  - Looking at multiple events to include the Parkway Classic Race, Caroling on the Corner, Trunk or Treat, and Pups and Popsicles.
  - The team will be meeting on May 24.

#### V. Church Work – Operations

- Finance Team Update, Ed Little
  - Synopsis submitted to the team.
  - We are a blessed community as giving has remained very strong.
  - We are moving into the “summer slump” and we are watching our financial progress.
  - Apportionments are on schedule.
  - Shepherd Hall giving remains in the positive.
  - We have moved the majority of the Restricted accounts into a separate checking account.
  - Ed presented a recommendation for updates to the 2021 budget to account for the PPP revenue and other expenses for the second parsonage.  
Motion made by Ed to approve the budget updates as presented by the Finance Team. Caryn Souza seconded the motion.  
There was no discussion, and the vote was called. The motion passed unanimously.
  - Ed presented a graph showing the progress of the Shepherd Hall payback process.
- Trustee Update, Hank Henderson
  - Lindsay, our Facility Manager, continues to keep a great read on the needs of the facility.
  - We were able to meet one of our capital campaign goals by using the majority of the funds received from the insurance company.
  - A Gagaball court was installed by an Eagles Scout near the mechanical yard.
  - Getting bids from insurance companies to ensure we are getting the best value for our funding.
  - We are transitioning the parsonage from a Rental to a Parsonage for Pastor Jon.
  - Sanctuary lighting proposal is significantly higher than what we can do all at one time. We will begin with the backlighting of the cross as well as adding lighting to the room for our immediate needs. Additional areas will be done over the next few years.

- Re-Launch Strategy Team, Paul Amos and Emily Moore-Diamond  
Team met on May 11. Since that meeting, new recommendations and requirements have come out from the CDC and the state. Additional guidance is expected on May 28. We are awaiting word from the Bishop and her team for additional guidance. In the interim, the Bishop has asked churches to continue to wear masked (not mandated) and has kept the social distancing requirements in place. What is next?

Currently, things have not changed. Vaccinated persons can sing while masked, we can have a vaccinated cantor, and distance requirements are still in place. We are looking at what is needed to add a nursery this summer and how to add Sunday School in the fall. Lots more to work out and more details to come. We will stay with the 930 service for the summer and possibly move to two services on Back to Church Sunday on September 12.

#### VI. Pastor Updates

Randy Orndorff

- In transition with Pastor Jon.
- Staff held an 18-month planning meeting which Pastor Jon was able to join us. After the meeting, Jon met with program staff.
- Randy and Jon will have a sermon planning meeting May 19.
- Jon will begin moving in June 21 with his first Sunday in the pulpit July 4.
- Keeping up on requirements to see if we can have a larger gathering to farewell Emily.
- Randy was asked to send a letter to Supervisor Storck in support of the new homeless shelter at Beacon Hill.

Emily Moore-Diamond

- Working on the transition by pulling meetings to ensure the plans are in place for the program areas she oversees.
- Baptisms on June 13.
- Funeral services are being planned and/or have been held.
- Randy and Jon will have a sermon planning meeting May 19.

#### VII. Church Discipleship Process (Strategic Ministry Team formation & MAPP review)

Randy led us through a discussion on what is to come. A goal would be to have our Focus 2025 ready to present to the congregation at the fall Church Conference.

#### **Closed Session**

The open meeting concluded, and the Leadership Team moved into a closed session.

Submitted by,

Terri Phillips, Administrative Director