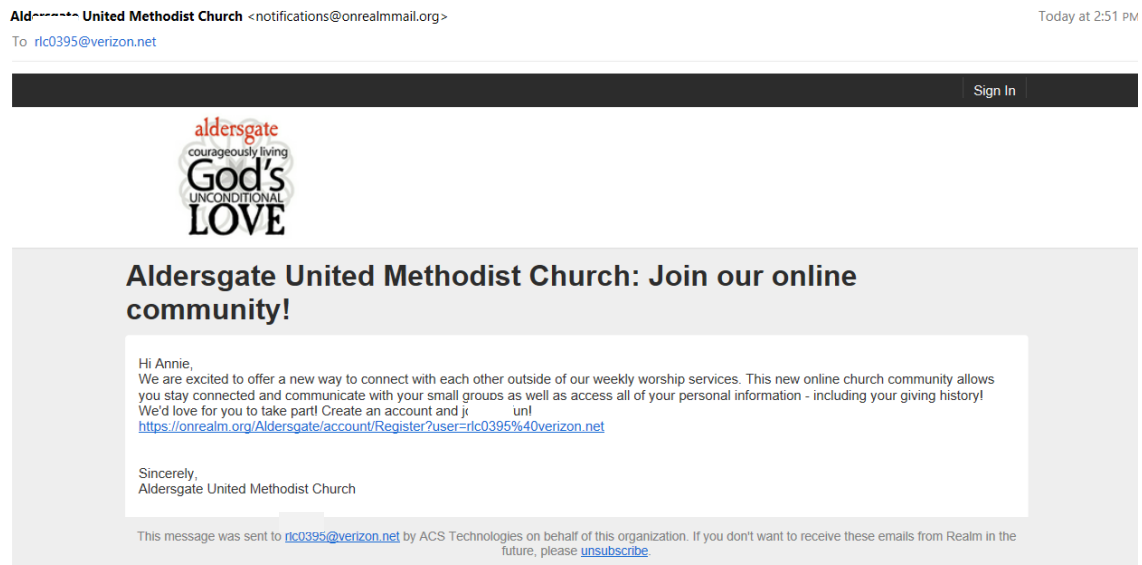


## How to set up an account in REALM.

To begin setting up your account, you will receive an email invite that looks something like this:

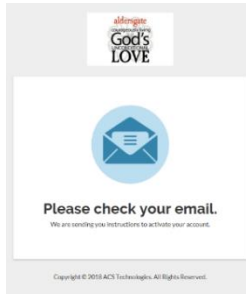


Click on the link in the email and the following screen will appear:

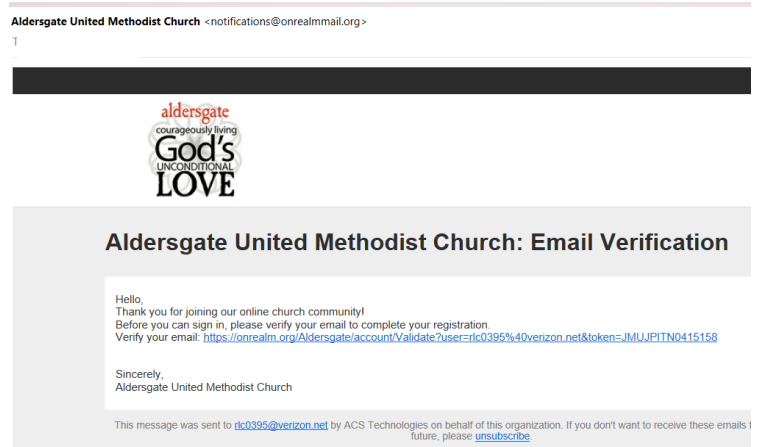
Your email address will be filled in with the one we have on file. Enter a password you will remember and click the "I'm not a ROBOT box," and the Register button.

The registration form features the church logo at the top. It includes fields for "Email Address" (pre-filled with ".net"), "Create Password" (8 character min), and "Confirm Password". A reCAPTCHA "I'm not a robot" checkbox is present. A "Register" button is at the bottom. A disclaimer states that clicking the register button implies agreement to the Software Services Agreement and that the user is 13 years of age or older.

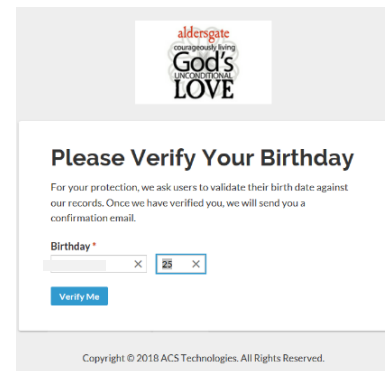
After clicking the Register button, you will see:



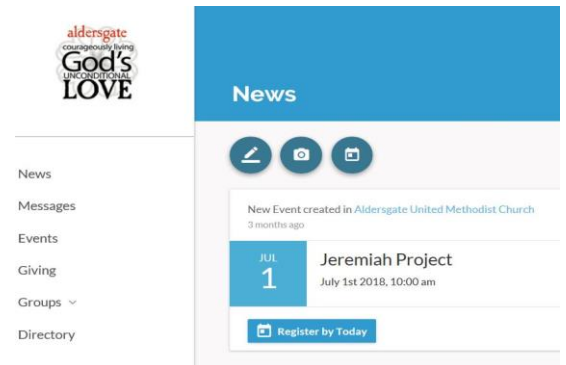
Go to your email and find the Email Verification from Aldersgate United Methodist Church.



Click on the link in the email and you will receive either a verification of your birthday or be taken your account.



After your account is verified, the page will be directed to your profile News Feed.



From this page, you can review your giving, check the groups you are in, or find information on other church members through the Directory link

You can review your personal information by clicking on your profile in the upper right corner.

