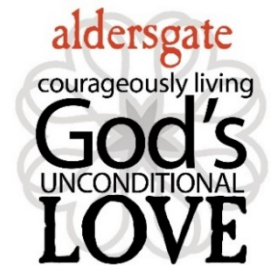


Methodist Church
Leadership Team Zoom Meeting Call
August 18, 2020



Leadership Team and Staff Members Present: Molly Johnson, Terri Phillips, Randy Orndorff, Karen Latta, Sarah Lynn Mertins, Paul Amos, Hank Henderson, Shari Van Buren, Ed Little, Rachel Davis, Caryn Souza, Michelle Matthews, Emily Moore-Diamond, & Jennifer Campbell

Pandy Jansen, Richard Bass, Vivian Baxter, and Shaun Evans were unable to attend.

Congregation members: Kenneth Hamilton

- I. Welcome and opening prayer – Paul Amos
Paul welcomed the team to the call and Shari Van Buren opened with a prayer.
- II. Devotional Time – Paul Amos shared a devotion with those attending.
- III. Administrative Issues – Paul Amos
 - For Leadership Team Members, if you have not submitted your photo or short video to Richard Bass, please do so.
 - We need folks to sign up to lead devotions for Leadership Team meetings. Paul will send an email to set up a rotating schedule.
 - The Employee Handbook, Leadership Manual, and Organization Chart was sent out to the Leadership Team members prior to this meeting. If you did not receive them or can't find them, please let Paul know.
- IV. Work of the Church – Ministry Reports as needed
 - Inspired – Worship, Caryn Souza
Caryn has reached out to several individuals and groups in the hope of expanding the group of volunteers for Wednesday and Sunday services.
 - Involved – Mission & Service, Sarah Lynn Mertins
Mission groups that want to begin cooking in the kitchen have been given the go ahead to restart their ministry, however, the conference would like for us to be certified by the Health Department. The mission team is looking into whether this is something that we are able to pursue.
 - Worship & Social Media Producer – Jennifer Campbell
Jennifer introduced herself to the team and is looking forward to meeting and working with the team members. Please send any ideas you might have to her at jennifer@aldersgate.net.
 - Kingstowne Update – Michelle Matthews
 - The first in-person worship gathering will be this weekend at Lee District Park. They will continue to meet every 3 weeks, but will not hold in door worship until 2021.
 - The Town Hall for separation of the two campuses will be August 30 at 5 p.m. via zoom. The agenda will include:
 - Financial responsibilities for both campuses

- An apportionment update letting everyone know that Aldersgate will no longer pay apportionments for Kingstowne.
- Leadership roles and responsibilities for both campuses
- A brief timeline of Kingstowne history and key dates
- Q&A for those attending with the District Superintendent participating and answering questions as needed.

V. Church Work – Operations

- Capital Campaign Update, Terri Phillips – 82 commitments; \$580,250.00
 - Videos have been created to highlight some of the Capital needs of the church.
 - A Town Hall will be held on September 14, and personal outreach to church members will be done between September 8 thru 22.
- Finance Team Update, Ed Little
 - A financial summary sent out to team members. The report shows pledged giving remains consistent while all other revenue sources are lower which is expected.
 - Expenses remain low and continues to help in our financial wellness.
 - What does the future look like financially? Normally we bring in around \$100,000 per month which is not happening at this time, and, we don't know what the future months will bring.
 - Growing Lives (Shepherd Hall) is doing really well, and we have several months of payments in the bank.
- Trustee Update, Hank Henderson
 - HVAC communication lines has been repaired from the damage done by the squirrels.
 - The sanctuary roof leak was looked at by the insurance company and a repair has some coverage by insurance and we have received a check for the initial repairs.
 - An estimate for the repair is approximately \$38,000.
 - This will be to do a complete roof replacement.
 - Once additional information is received on the bids requested, a decision will be made on how to proceed.
 - A backflow prevention valve is in need of repair and when Johnson Control was not responsive as needed, we have reached out to Perry Aire who will completing the repair.
 - Anesbury Parsonage Rental
 - Several showings have happened over the last few weeks.
 - An application is being processed with a reduced rental price that will be through June 30, 2021.
 - Capital Campaign – Top 3 priorities are:
 - Sanctuary Lights – With the design and execution would be at total of \$81,500.
 - Roofing – Replacement of the roof over the staff hall and education classrooms.

- Parking Lot Resurfacing – 2011 capital improvement report shows we have about 102,000 square feet of asphalt. Much of the asphalt is at the end of life. Industry standards for sealcoating would be about \$0.25 per square foot and to replace the asphalt is \$2.50 to \$4.50 per square foot.
- Last months tabled motion is presented again for consideration: Paul Amos moved we proceed with the Kerns group proposal for Sanctuary lighting review. Ed Little seconded the motion. After additional discussion, Paul called for the vote and the motion carried.
- Re-Launch Strategy Team, Paul Amos
The relaunch team continues to meet, but now on a bi-weekly basis. The soft launch attendance numbers aren't overwhelming but are consistent.

Relaunch Stage 1 will be September 13 in order to give us more time to finalize the re-opening. VA Conference has dropped the requirement for completed health form only and added a verbal health assessment option. Wearing of masks, social distancing, and temperature checks are still required. We will have additional boards that outline health assessment questions created for use at door 1, 3, and the Guback Center.

Office hours with staff and access to the building is still being worked on by the Pastors and staff. Baptisms and members joining are now moving forward.

- Brief Budget Review – All
Terri thanked the team for getting all of the 2021 numbers in. A draft has been sent to Ed as Finance Team Lead with several assumptions for review prior to the full finance team meeting on August 26, 6:30 p.m.
- META Questions, Emily Moore-Diamond
Emily sent questions out to the team to begin looking from a balcony view for what we will do going forward. The first one we reviewed is:
 - What have we learned about ourselves as a church in the last 6 months?
 - We are resilient.
 - We are committed.
 - People like the on-line worship service so we need to ensure we keep both going forward.
 - We are flexible in trying new things and not being stuck in the “this is how we have always done it.”
 - We have had some new voices providing music, reading, and in the pulpit.
 - We are open and we have expanded our embrace. More are gathering based on all of the ways we are providing opportunities.

VI. Pastor Updates

Randy Orndorff

- Emily caught Randy up with what happened while he was away on vacation.
- Preparing for a future wedding and a funeral for a personal friend.
- September 6, Labor Day weekend, we are going to record the service so the worship team and volunteers will have morning off.

- Wednesday evening communion services are going well and looking forward to it going forward.
- Finance and Leadership team will need to work on the Stewardship theme for the fall.

Emily Moore-Diamond

- 66 people were involved in the Conversations on racism. This has led to a Sunday evening study that will be focused on the book White Fragility.
- Presided over the wedding of Frank Kyle and have another coming up.
- Fall kick-off will be on September 13 as part of the Relaunch and will include virtual Sunday School and Confirmation.
- Blessing of the School Year will be on August 30.
- Confirmation for the 2020 class will be October 8.

Closed Session

The open meeting concluded and the Leadership Team moved into a closed session to discuss personnel issues.

Submitted by,

Terri Phillips

Administrative Director