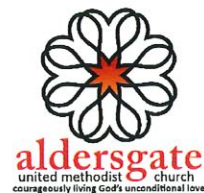


aldersgate
united methodist church
courageously living God's unconditional love

Church Conference October 24th, 2023

1301 Collingwood Road | Alexandria, VA 22308
Email: office@aldersgate.net
Phone: 703.765.6555 | Fax: 703.765.5841
www.aldersgate.net

Church Conference Agenda.....	1
Clergy Compensation Forms	
Rev. Dr. J. Randall Orndorff.....	2
Rev. Jonathan Poarch.....	3
Account Reimbursement Forms	
Rev. Dr. J. Randall Orndorff.....	4
Rev. Jonathan Poarch.....	6
Housing Exclusion Forms	
Rev. Dr. J. Randall Orndorff.....	8
Rev. Jonathan Poarch.....	9
Aldersgate Leadership Team.....	10
Lay Servant Report	
Molly Johnson, Applying for Certified Lay Speaker	11
Fairfax County Motion.....	14
State of the Church Report	15
Pastor’s Narrative & Continuing Education	
Rev. Dr. J. Randall Orndorff.....	19
Rev. Jonathan Poarch.....	22
Report of the Finance Committee with Target Budget.....	24
Mission & Values – Congregational Goals	27
Focus 2025	28
Pastor’s Statistical Report.....	30
Annual Audit Report.....	33
Report of the Trustees.....	35



The Aldersgate Church Conference

Tuesday, October 24th, 2023

Founders Hall - 7pm

Holy Conferencing	Rev. Randy Orndorff, Senior Pastor AUMC
Prayer	Rev. Randy Orndorff, Senior Pastor AUMC
Introductory Video	Rev. Dr. Sarah Calvert, DS Northern Virginia
Introduction of AUMC Staff	Jill Cox, Executive Director
Church Conference Business:	
• Ministry of Stewardship:	
✓ Adoption of Ministerial Support including base salary, accountable reimbursement, and parsonage exclusion allowances. (Unity Clergy Compensation Report).	Patricia Barron, Finance Committee Lead
• Ministry of Leadership:	
✓ Review of elected officers – elections held in May 2023.	Rev. Randy Orndorff
✓ Approval of Certified Lay Servants/Lay Speakers	Rev. Randy Orndorff
✓ Motion to Authorize Petition to Register Trustees with Circuit Court – Fairfax County Churches requirement.	Rev. Randy Orndorff
The motion reads: The lead pastor, Rev. J. Randall Orndorff, of this unincorporated United Methodist congregation in Fairfax County Virginia shall be the person authorized to sign the petition and order for appointment or substitution of church trustees.	
The State of the Church Report	Paul Amos, Lay Leader
Clergy Reports	Rev. Randy Orndorff & Rev. Jonathan Poarch
Review of the 2024 Target Budget	Patricia Barron, Finance Committee Lead
Glory Sightings From Past Year	Debbie Farson, Chair of Strategic Planning Team
Closing Prayer	Rev. Jon Poarch, Associate Pastor AUMC



Clergy Compensation Report

Clergy:	Dr. J Randall Orndorff	Clergy Status:	FE - Elder In Full Connection
Location:	Aldersgate	Service Time:	100%
District:	Northern Virginia	Date:	10/24/2023
Effective Date			1/1/2024
Reside in the Parsonage			Yes
Annual Base Salary Paid by Church (not including Accountable Reimbursement or Travel Allowance)			\$87,300.00
Equitable Compensation or Other Salary Supplement			\$0.00
Other Cash Allowances (other than Housing or Heat)			\$0.00
Accountable Reimbursement Plan			
Accountable Reimbursement		\$7,000.00	
Travel Allowance		\$0.00	
Total Accountable Reimbursement Plan/Travel Allowance			\$7,000.00
Appointment Workbook Compensation			\$94,300.00
Cash Housing Allowance (if parsonage not provided)			\$0.00
Housing/Parsonage Exclusion			\$20,000.00
W-2 Income to Be Reported in Box 1*			\$67,300.00
	<i>*Does not reflect pre-tax deductions such as Personal Investment Plan (PIP) Contributions, Personal Contribution to Conference Health Plan, and Premium on Life insurance over \$50,000</i>		
Base Compensation for Pensions Payment			\$87,300.00
Housing Addition for Pension			\$21,825.00
Compensation used for Pension Contribution Billing			\$109,125.00
Pensions Premium			
Clergy Retirement Security Program (CRSP)		\$12,786.23	
Clergy Protection Program (CPP)		\$4,801.50	
Total Pension Premium			\$17,587.73

Charge Conference Signatures

<hr style="width: 80%; margin: 0 auto;"/> <p style="text-align: center;">Dr. J Randall Orndorff Date 10/24/23</p>	<hr style="width: 80%; margin: 0 auto;"/> <p style="text-align: center;">SPR Chairperson Date 10/24/23</p>
<hr style="width: 80%; margin: 0 auto;"/> <p style="text-align: center;">Secretary of Charge Conference Date 10/24/23</p>	<hr style="width: 80%; margin: 0 auto;"/> <p style="text-align: center;">District Superintendent Date</p>



Clergy Compensation Report

Clergy:	Rev. Jonathan Franklyn Poarch	Clergy Status:	FE - Elder In Full Connection
Location:	Aldersgate	Service Time:	100%
District:	Northern Virginia	Date:	10/24/2023

Effective Date	1/1/2024
Reside in the Parsonage	Yes
Annual Base Salary Paid by Church (not including Accountable Reimbursement or Travel Allowance)	\$43,000.00
Equitable Compensation or Other Salary Supplement	\$0.00
Other Cash Allowances (other than Housing or Heat)	\$0.00
Accountable Reimbursement Plan	
Accountable Reimbursement	\$3,000.00
Travel Allowance	\$0.00
Total Accountable Reimbursement Plan/Travel Allowance	\$3,000.00
Appointment Workbook Compensation	\$46,000.00
Cash Housing Allowance (if parsonage not provided)	\$0.00
Housing/Parsonage Exclusion	\$12,000.00
W-2 Income to Be Reported in Box 1*	\$31,000.00
<i>*Does not reflect pre-tax deductions such as Personal Investment Plan (PIP) Contributions, Personal Contribution to Conference Health Plan, and Premium on Life insurance over \$50,000</i>	
Base Compensation for Pensions Payment	\$43,000.00
Housing Addition for Pension	\$10,750.00
Compensation used for Pension Contribution Billing	\$53,750.00
Pensions Premium	
Clergy Retirement Security Program (CRSP)	\$6,450.00
Clergy Protection Program (CPP)	\$2,365.00
Total Pension Premium	\$8,815.00

Charge Conference Signatures

<hr style="width: 80%; margin: 0 auto;"/> Rev. Jonathan Franklyn Poarch Date: 10/31/23	<hr style="width: 80%; margin: 0 auto;"/> SPR Chairperson Date: 10/24/23
<hr style="width: 80%; margin: 0 auto;"/> Secretary of Charge Conference Date: 10/24/23	<hr style="width: 80%; margin: 0 auto;"/> District Superintendent Date:

Accountable Reimbursement

Calendar Year: 2024
Charge Conference Date: 10/24/2023
Clergy: Dr. J Randall Orndorff

Aldersgate recognizes that certain expenses of ministry paid by the pastor/staff person are part of the ordinary and necessary costs of ministry in this church/charge. Accordingly, we hereby establish an accountable reimbursement policy to defray them directly. The reimbursement account should be an annual line item in the church budget. This is an amount set aside from the pastor's compensation to provide a tax reduction for their business-related expenses. The reimbursement account for 2024 shall be \$7,000.00. The following requirements for the policy are binding upon the church and upon its pastor/staff person. Accordingly, the church hereby establishes an accountable reimbursement policy, pursuant to IRS regulations and upon the following terms and conditions:

1. The pastor/staff person shall be reimbursed from the reimbursement account for his/her ordinary, necessary and reasonable business expenses incurred in the conduct of the ministry for, and on behalf of, the church. The following expenses are budgeted in this accountable reimbursement policy, as suggested for the work needs of the pastor/staff person.
2. The committee on SPR (PPR) chairperson, church payroll person or treasurer (as designated by the church), must be given an adequate accounting of each expense, including, but not limited to, a statement of expense, account book diary or other similar record showing the amount, date, place, business purpose and business relationship involved. Such documentation shall include receipts for all items of \$75 or more (a church may set a lesser amount). Appropriate documents, cash receipts, canceled checks, credit card sales slips and contemporaneous records for those non-receipt expenses less than \$75 must be attached to each expense report. A log of total miles per day and enumeration of their general purpose shall suffice to substantiate automobile mileage, but under no circumstances will commuting mileage between the pastor's home and church office be reimbursed. Copies of the documentary evidence and expense report shall be retained by both the pastor/staff person and the church. The committee on SPR chairperson (or treasurer) shall be responsible for approving the expense. The committee on SPR chairperson (or treasurer) shall exercise his/her discretion regarding the adequacy of the substantiation and the appropriateness of any reimbursement. Questions arising in these areas will be resolved by the SPR chairperson's or treasurer's decision, subject to the review and approval of the committee on SPR or the Committee on Finance.
3. It is the intention of this policy that reimbursements will be paid after the expense has been incurred by the pastor/staff person. However, should circumstances require payment of an advance for any particular expense, the pastor/staff person must account for the expense and return any excess reimbursement within 30 days of the issuance of the advance. Any excess advance must be returned to the church before any additional advances are provided to the pastor/staff person.
4. Budgeted amounts not spent must not be paid as a salary bonus or other personal compensation. If such payments are made, the entire amount of the accountable reimbursement policy will be taxable income to the pastor/staff person. The Church will be required by law to report that amount as part of the pastor/staff person's compensation. Disposition of any unspent balances remains at the discretion of the committee on finance/the council/charge conference in building the budget for the next church year.
5. It is understood by the various parties that all elements of this resolution must be carefully followed to prevent the church from being required by regulation to list total payments for the following items on MRS information reports (W 2/1099 MISC) as "includible compensation." The primary responsibility of expense reporting is for the pastor/staff person to the committee on SPR chairperson, church payroll person and/or treasurer.

Accountable Reimbursement (cont.)

Adopted on 10/24/2023 by the Church Council [or Charge Conference] of Aldersgate for the 2024 calendar year.

 10/24/23

Dr. J. Randall Orndorff Date

 10/24/23

SPR Chairperson Date

 10/24/23

Secretary of Charge Conference Date

 10/24/23

Church/Charge Treasurer Date

Accountable Reimbursement

Calendar Year: 2024
Charge Conference Date: 10/24/2023
Clergy: Rev. Jonathan Franklyn Poarch

Aldersgate recognizes that certain expenses of ministry paid by the pastor/staff person are part of the ordinary and necessary costs of ministry in this church/charge. Accordingly, we hereby establish an accountable reimbursement policy to defray them directly. The reimbursement account should be an annual line item in the church budget. This is an amount set aside from the pastor's compensation to provide a tax reduction for their business-related expenses. The reimbursement account for 2024 shall be \$3,000.00. The following requirements for the policy are binding upon the church and upon its pastor/staff person. Accordingly, the church hereby establishes an accountable reimbursement policy, pursuant to IRS regulations and upon the following terms and conditions:

1. The pastor/staff person shall be reimbursed from the reimbursement account for his/her ordinary, necessary and reasonable business expenses incurred in the conduct of the ministry for, and on behalf of, the church. The following expenses are budgeted in this accountable reimbursement policy, as suggested for the work needs of the pastor/staff person.
2. The committee on SPR (PPR) chairperson, church payroll person or treasurer (as designated by the church), must be given an adequate accounting of each expense, including, but not limited to, a statement of expense, account book diary or other similar record showing the amount, date, place, business purpose and business relationship involved. Such documentation shall include receipts for all items of \$75 or more (a church may set a lesser amount). Appropriate documents, cash receipts, canceled checks, credit card sales slips and contemporaneous records for those non-receipt expenses less than \$75 must be attached to each expense report. A log of total miles per day and enumeration of their general purpose shall suffice to substantiate automobile mileage, but under no circumstances will commuting mileage between the pastor's home and church office be reimbursed. Copies of the documentary evidence and expense report shall be retained by both the pastor/staff person and the church. The committee on SPR chairperson (or treasurer) shall be responsible for approving the expense. The committee on SPR chairperson (or treasurer) shall exercise his/her discretion regarding the adequacy of the substantiation and the appropriateness of any reimbursement. Questions arising in these areas will be resolved by the SPR chairperson's or treasurer's decision, subject to the review and approval of the committee on SPR or the Committee on Finance.
3. It is the intention of this policy that reimbursements will be paid after the expense has been incurred by the pastor/staff person. However, should circumstances require payment of an advance for any particular expense, the pastor/staff person must account for the expense and return any excess reimbursement within 30 days of the issuance of the advance. Any excess advance must be returned to the church before any additional advances are provided to the pastor/staff person.
4. Budgeted amounts not spent must not be paid as a salary bonus or other personal compensation. If such payments are made, the entire amount of the accountable reimbursement policy will be taxable income to the pastor/staff person. The Church will be required by law to report that amount as part of the pastor/staff person's compensation. Disposition of any unspent balances remains at the discretion of the committee on finance/the council/charge conference in building the budget for the next church year.
5. It is understood by the various parties that all elements of this resolution must be carefully followed to prevent the church from being required by regulation to list total payments for the following items on MRS information reports (W 2/1099 MISC) as "includible compensation." The primary responsibility of expense reporting is for the pastor/staff person to the committee on SPR chairperson, church payroll person and/or treasurer.

Housing Exclusion

Location: Aldersgate
Calendar Year: 2024
Charge Conference Date: 10/24/2023
Clergy: Dr. J Randall Orndorff

WHEREAS Section 107 of the Internal Revenue Code permits ministers to exclude, for income tax purposes, the total cost of utilities, furnishing, or other housing-related expenses for the maintenance of their place of residence (up to the fair rental value of the home), therefore BE IT RESOLVED, that of the total compensation paid to Dr. J Randall Orndorff appointed to Aldersgate an amount of \$20,000.00 shall be designated as a parsonage/housing exclusion.

This Resolution was adopted by Aldersgate of the Northern Virginia district, at a Charge Conference in session on 10/24/2023.


Secretary of Charge Conference

10/24/23

Date

District Superintendent

Date

Copies:
Pastor
Church Office
Charge Conference Secretary
District Superintendent

The "Clergy Housing Allowance Exclusion" (sometimes referred to as parsonage allowance, furniture and furnishings allowance, etc.) is a way in which clergy who live in parsonages can receive the benefits of an IRS approved income tax exclusion for housing costs they pay. Section 107 of the IRS Code of 1986 states that a pastor's gross income does not include the amount paid "as part of compensation, to the extent used to rent or provide a home." This includes, but is not limited to: tenant insurance, furniture, appliances (TV, VCR, etc.), repairs to same, decorating accessories (drapes, pictures, linens, lamps, etc.), lawn care, snow removal, tools, plants, etc.

To take advantage of this provision the allowance must be established in advance. It is not possible to create this relationship retroactively. A resolution by the church's council declaring a portion of the pastor's compensation to be an "allowance for housing/furnishing" is necessary. Many churches adopt such a resolution at the time of approving the pastor's salary for the coming year as a matter of routine. In addition, to qualify for the housing exclusion the funds must actually be expended for the intended purpose. Unused amounts are taxable as ordinary income. As an exclusion (as opposed to a deduction) the allowance for housing/furnishings should NOT be reported as income on a church-provided W-2 or a 1099. Although it is not necessary to provide church treasurers with receipts or other proof, pastors should keep careful records of all housing/furnishing expenditures should they be audited.

In spite of the fact that such an allowance is excluded from income for income tax purposes, it is subject to social security tax.

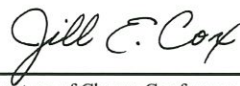
Pastors are wise to consult tax experts regarding the limits of this exclusion. A conservative rule is that this annual housing exclusion allowance should not exceed the fair rental value of all furnishings in the parsonage unless higher costs are expected for that year.

Housing Exclusion

Location: Aldersgate
 Calendar Year: 2024
 Charge Conference Date: 10/24/2023
 Clergy: Rev. Jonathan Franklyn Poarch

WHEREAS Section 107 of the Internal Revenue Code permits ministers to exclude, for income tax purposes, the total cost of utilities, furnishing, or other housing-related expenses for the maintenance of their place of residence (up to the fair rental value of the home), therefore BE IT RESOLVED, that of the total compensation paid to Rev. Jonathan Franklyn Poarch appointed to Aldersgate an amount of \$12,000.00 shall be designated as a parsonage/housing exclusion.

This Resolution was adopted by Aldersgate of the Northern Virginia district, at a Charge Conference in session on 10/24/2023.



10/24/23

Secretary of Charge Conference

Date

District Superintendent

Date

Copies:
 Pastor
 Church Office
 Charge Conference Secretary
 District Superintendent

The "Clergy Housing Allowance Exclusion" (sometimes referred to as parsonage allowance, furniture and furnishings allowance, etc.) is a way in which clergy who live in parsonages can receive the benefits of an IRS approved income tax exclusion for housing costs they pay. Section 107 of the IRS Code of 1986 states that a pastor's gross income does not include the amount paid "as part of compensation, to the extent used to rent or provide a home." This includes, but is not limited to: tenant insurance, furniture, appliances (TV, VCR, etc.), repairs to same, decorating accessories (drapes, pictures, linens, lamps, etc.), lawn care, snow removal, tools, plants, etc.

To take advantage of this provision the allowance must be established in advance. It is not possible to create this relationship retroactively. A resolution by the church's council declaring a portion of the pastor's compensation to be an "allowance for housing/furnishing" is necessary. Many churches adopt such a resolution at the time of approving the pastor's salary for the coming year as a matter of routine. In addition, to qualify for the housing exclusion the funds must actually be expended for the intended purpose. Unused amounts are taxable as ordinary income. As an exclusion (as opposed to a deduction) the allowance for housing/furnishings should NOT be reported as income on a church-provided W-2 or a 1099. Although it is not necessary to provide church treasurers with receipts or other proof, pastors should keep careful records of all housing/furnishing expenditures should they be audited.

In spite of the fact that such an allowance is excluded from income for income tax purposes, it is subject to social security tax.

Pastors are wise to consult tax experts regarding the limits of this exclusion. A conservative rule is that this annual housing exclusion allowance should not exceed the fair rental value of all furnishings in the parsonage unless higher costs are expected for that year.

Aldersgate Leadership Team

Elected May 23, 2023

VOTING MEMBERS

The voting members listed comprise Aldersgate’s Board of Trustees, Finance Team, and Staff Parish Relations Team.

Position	Name	Term Expires	
Lay Leader	Paul Amos	June 30, 2024	Annual & District Conference Rep.
Team Recorder & Treasurer	Jill Cox	June 30, 2024	Executive Director
SPRC Lead	Leah Matthews	June 30, 2024	Annual & District Conference Rep.
Trustee Lead	Lindsay Moses	June 30, 2025	
Trustee Co-Lead	Sean Vermillion	June 30, 2026	
Finance Lead	Patricia Barron	June 30, 2025	Annual Conference Alternate
Engage Lead	Barb Roach	June 30, 2025	Day School Liasion
Engage Co-Lead	Joe Salucci	June 30, 2026	
Connect Co-Lead	John (JD) Driscoll	June 30, 2024	
Connect Co-Lead	Christine McElwain	June 30, 2024	
Worship Lead	Steve Larkin	June 30, 2024	
Worship Co-Lead	Dave Halladay	June 30, 2026	
Equip Lead	Susan Kane	June 30, 2024	Annual Conference Alternate
Equip Co-Lead	Leslie Belcher	June 30, 2026	
Send Lead	Julie Pfister	June 30, 2024	
Send Co-Lead	Sandra Gehring	June 30, 2026	
Strategic Planning Lead	Debbie Farson	June 30, 2024	
Strategic Planning Co-Lead	John McRae	June 30, 2026	
UWF Representative	Lorrie Rezendes	June 30, 2025	
UM Men Rep	Ed Little	June 30, 2025	District Steward
Youth Representative			
Young Adult Representative	Melody Dillon	June 30, 2024	
Pastors	Randy Orndorff	Lead Pastor	
	Jon Poarch	Pastor	

**Pastors may vote on all matters except Trustee matters and clergy salary*

Additional Positions for Elections

Nominating	Chair	Randy Orndorff	Lead Pastor
		Jon Poarch	Pastor
		Paul Amos	Lay Leader
		Mark Husband	June 30, 2024
		Leah Matthews	June 30, 2024
		Sarah Lynn Mertins	June 30, 2025

Endowment		Randy Orndorff	Lead Pastor
	Co-Chair	John Pike	June 30, 2025
	Co-Chair	Joni Koons	June 30, 2024
		Greg Koons	June 30, 2026
		Steve Larkin	June 30, 2026
		Mike O'Neill	June 30, 2026
		Diane Tollefson	June 30, 2024
		Heidi Marchand	June 30, 2025
		Cindy Culbertson	June 30, 2025
	Ken Skilling	June 30, 2026	



Lay Servant Annual Report

At a hospital, nursing home, or to a shut-in: **No**
In membership/evangelism visitation: **No**
Served in caring/outreach projects (food pantry, prison ministry, etc.): **Yes**
Other caring activities: **Yes**
Details:

I have participated in several ministries through my local church that support folks of all ages who are unhoused and/or food insecure, including Rise Against Hunger, Be the Good, and the Rising Hope UMC Food Pantry. I co-led a new ministry at Aldersgate UMC in which we collected donations of items for babies and toddlers to donate to a local crisis support center for women and children; this new ministry was tied to the celebration of Epiphany Sunday and is one I look forward to co-leading again this year. I have served on my local church's Creation Care Team, which is dedicated to the UMC Social Principle of caring for God's creation (¶160, "The Natural World").

Leading Ministries

During the past year, I have participated in leading ministries as follows:

Served as a member of a committee, board, commission, council, task force, etc: **Yes**
As a volunteer at a community agency: **No**
At my local church: **Yes**
Beyond my local church: **Yes**
In my district: **No**
Conference: **No**
Jurisdiction: **No**
General Church Level: **No**
Other leading activities: **No**
Details:

I have served on my local church's Creation Care Team, which is dedicated to the UMC Social Principle of caring for God's creation (¶160, "The Natural World"). I am an active and leading member of my church's music ministries as a member of the choir and a cantor. I also am a primary volunteer in the A/V booth on Sunday mornings during worship. I helped to organize and run several church-wide events, including the 2022 Fall Festival and a special event to decorate the church for Advent and Christmas. I co-led a new ministry at Aldersgate UMC in which we collected donations of items for babies and toddlers to donate to a local crisis support center for women and children; this new ministry was tied to the celebration of Epiphany Sunday and is one I look forward to co-leading again this year. I actively supported the church's Student Ministries by leading the Confirmation Program for the 2022-2023 academic school year, as well as volunteering at other student ministry events and activities throughout the year. I led music at Vacation Bible School in June 2023.

Communicating Ministries

During the past year, I have participated in communicating ministries as follows:

Brought message in worship services: **Yes**
Delivered devotional messages: **No**
Served as worship leader in services: **Yes**
Taught classes: **Yes**
Other speaking activities: **No**
Details:



Lay Servant Annual Report

I taught Confirmation class for the 2022-2023 academic school year, a program which I am truly passionate about. I provided the message in our worship services on Confirmation Sunday in May 2023. I was supported the pastors as liturgist on a number of occasions throughout the year. Most recently, I was called upon and entrusted to lead all aspects of worship (except for the sermon, which was pre-recorded) when both pastors had COVID and were in quarantine.

Additional Opportunities for Ministry participated in by the Lay Servant

Handwritten signature of Randy Oudorff in black ink.

11/3/2023

Pastor

Date

Handwritten signature of the Lay Servant in black ink.

11/3/2023

Lay Servant

Date

The lead pastor, Rev. J. Randall Orndorff, of this unincorporated United Methodist congregation in Fairfax County Virginia shall be the person authorized to sign the petition and order for appointment or substitution of church trustees.

2023 State of the Church Report Aldersgate United Methodist Church

As we wrap up the 2023 year, AUMC has fully reopened and continues to adjust to the impacts of post COVID-19 world in which we are thriving and growing.

Aldersgate's mission and core values remain "to live and share God's unconditional love with everyone, make disciples, and serve others". In addition, we reaffirmed our five core values, while bringing them to life by articulating what they mean for us as a congregation. They read:

- **Joyous:** Embrace fully the joy of the Lord: it pours out from us and strengthens us as we live, serve, give, worship, and praise in the name of Christ. (Nehemiah 8:10)
- **Risk-taking:** Courageously step out in faith to pursue the vision that God has given us for Aldersgate and the community. (1 Corinthians 16:13-14)
- **Welcoming:** Show hospitality at all times to all people and welcome them with open arms as we serve God together. (Mark 9:37)
- **Generous:** Selflessly give our time, talents, money, and resources to bring about God's kingdom on earth with gratitude for all God has so generously given us. (2 Corinthians 9:11)
- **Faithful:** Dedicated to Great Commission to "go and make disciples by growing our faith and our relationships as we love God and others. (Hebrews 10:23)

To live out these values in today's environment, AUMC continues to capitalize on the momentum from last year's development of our Strategic Plan. We will focus on the following priorities:

- **Financial Health/Wise Stewardship**
- **Innovative Ministries/Fresh Expressions**
- **Missional Outreach/Social Justice**
- **Digital Ministry**

AUMC continues proactive strategic planning to ensure we are steadily advancing our mission to courageously live God's unconditional love and make disciples. In the past year, this has included a review of strategic priorities and ministry activities with adjustments where indicated; a focus on aligning ministry strategic plans with the overall church plan and mission; and increasing and improving communication. Of particular note is the team's work in streamlining and optimizing communications between the church leadership teams and the congregation. Over the next year, we will continue to work with strategic planning coach Ideal Curtis of Spiritual Leadership, Inc., and invite as many people as possible to join us in leading at every level and continuously revise and update our Engage, Connect, Equip, Send, Financial Health, Trustees, Staff-Parish Relations, and Digital Ministries Ministry Action Plans (MAP). This will ensure a large, strong, engaged, and effective church, leading together and pulling in the same direction far into the future.

Below is a summary of some of the results of God's work within AUMC.

Infrastructure. Beyond the normal upkeep and maintenance for a campus with our large footprint, Aldersgate installed a church wide security system that includes key pad entry pads at all doors. Leadership felt this was appropriate to ensure the safest possible experience for all our congregation

and guests. In addition, we replaced most of the carpet on the ground floor with help from the Aldersgate Day School.

Engage. 2023 has proven to be an active and exciting year for the Engage team. Concentrating on consistency with our Fresh Expression outings, the group leaders of Bikes and Bibles and our Prayer Walks scheduled one outing each, per month and were pleased to see attendance rise with each of these offerings. We are currently connecting with 8-10 folks at each gathering- a mixture of Aldersgate members and neighbors and friends from the community. During the summer months, Pastor Jon hosted a popular Custard and Communion event monthly at the local Custard Shack and as the weather has gotten cooler, that event morphed into S'mores and Scriptures around the church fire pit! -This past week, 15 people attended the first one. We look forward to a few more outdoor Fresh Expressions as we move into fall including a "Pickle ball for beginners" night in November. Our larger Engage Community-wide events this year included a summertime Homecoming Picnic at which we welcomed back Jason Duley, (the son of Aldersgate's former Reverend Duley), who is now a Pastor himself. From that event we rolled into our first ever entry in the Waynewood BBQ cook-off. The team lead by Engage co-chair Joe Salucci did a fantastic job of creating a smoked pulled-pork offering that received compliments from all who tasted it. We had a great time meeting and introducing ourselves to new neighbors and being a part of this Community event, which draws around 1,000 people. The Blessing of the Pets service, held this past weekend brought 40 humans and 25 furry friends to the Aldersgate front lawn and we look forward to the Fall Festival and Trunk or Treat at the end of October which will hopefully fill our corner with ghosts, fairies, food, Day School friends, new families and music for the afternoon. Looking towards Advent, Engage will host the popular Caroling on the Corner and Christmas Eve Nativity Animals to finish out our year.

Connect. 2023 has been a good year for the Connect Team. More people are attending Church and participating in ministries. Weekly worship attendance continued trending upward with average weekly attendance at 200. More people are volunteering to serve as ushers, readers and communion servers with on-the-spot volunteers filling any vacancies. Volunteers continue to make good use of SignUp Genius and Realm. Welcomed 1,376 worshipers on Christmas Eve and 673 worshipers on Easter. We conducted 9 funerals and a wedding. We have had a lot of visitors this year and have given away close to 70 welcome bags in the last 6 months. The new Aldersgate Mentorship Program is helping new Church members build authentic relationships in the Church. We are hoping more people participate in this program in the coming year. Our Fellowship time between our two services has been a great location for our multi-generational congregation to enjoy fellowship over a beverage, and learn about exciting ways to get more involved in Aldersgate.

Equip. The mission of the Equip Group is to Courageously live and share God's unconditional love every day, with everyone, everywhere by equipping all as disciples. 2023 has been a year of continued growth. Adult Sunday School classes have been meeting, as have two in-home Bible Studies. The Christian Meditation continues to meet weekly and has added several new members. The House Church group, developed and led by Pastor Jon Poarch, started meeting twice monthly last spring, and there is an additional House Church group starting this fall. One of the most successful additions to Equip Ministries has been the 7-week Disciple's Path class. This fall there are two Disciple's Path classes running – at both 9:30 and 11:00 a.m. Sunday. Of particular note for both the House Church and the Disciple's Path programs was the recruitment and training of new leaders, which allowed both programs to expand. Other small groups, such as Soul Space, led by Melody Dillon, and an Enneagram study, led by Pastor Jon and Pastor Randy were also offered over the course of the year. Wellness programs are well-attended, and the intercessory prayer group has faithfully continued its mission. 3 women from the

church will be attending the National Capital Area Walk to Emmaus weekend this fall, which represents yet another of the many MAP goals that were completed by Equip Ministries leaders in 2023. We look forward to another year of Equipping Disciples to share God's unconditional love.

Send. AUMC Send continues to support our local missions such as Phoenix Rising, Mondloch House, Rising Hope Food Pantry, Sunday Luncheon at Rising Hope, Ventures in Community (VIC) Hypothermia Shelter, Blood Drives, Woodlawn Faith Food Distribution, and Food for Neighbors. Our support for Rising Hope Food Pantry has shifted to collecting more client appropriate foods and cash donations for the holiday period. We support Fort Hunt Elementary School with a May mission focus on collecting food and snacks for the summer months when students are out of school and a school supply drive in August. We held a Flood Bucket packing event where we partnered with UMC Central Mission HUB to pack 153 Flood Buckets to provide to those in disaster areas thanks to donations from Kelsey's Missions Fund and choir fundraiser. We will shift our holiday focus from Angel Tree to Be the Good, and will continue to do an Alternative Giving fundraiser that supports missions in Cambodia. We were fortunate to host missionary, Helen Camarce from Cambodia in June for a luncheon and ministry moment in worship. We partnered with Rise Against Hunger and packed 30,000 meals with another food packing event to be held in April 2024. We have scheduled a mission trip to Honduras in July. The Send teams plan to offer financial support for a Youth mission trip in the summer of 2024.

Youth ministry. In January 2023, the Director of Student Ministries position was filled by Andreas Barrett. Fulfilling this position added much-needed stability and resulted in growth for this ministry. Since January 2023, the Aldersgate Youth Ministry has been in a state of adaptive growth and development featuring a slew of highs along with a few bumps in the road. Unfortunately, the 2023 confirmation class needed to be postponed; plans are TBD. Beyond this disappointment, the Aldersgate youth have been active at church during bi-weekly youth group sessions, engaging in established activities such as biblical escape rooms, pizza parties, kayaking excursions, and seasonal kick-off events. Newer spiritual and social interactions include the popular Wednesday Open House, the Youth Band (which had its successful debut last spring), and a burgeoning service partnership with Rising Hope and their Maryland-based food ministry. The youth are also mirroring the Aldersgate House Church model with an intermittent version of their own. Most recently, the youth have started a recycling initiative through TREX and hope to collect one thousand pounds of plastic over the next six months as an extension of the Aldersgate Creation Care mindset. Many other meaningful opportunities are on the horizon; it's an exciting time for the youth of our church and I'm blessed to be on the team. A Youth Council is developing in order to give youth more voice and feedback on the direction of the ministry and the church overall. God is good.

Children's Ministries Report. 2023 was a year of regrowth! MAP goals were successfully achieved in many exciting ways. Vacation Bible School was held for the first time since 2020. "Extra-curricular" groups such as Crafty Kids took place at least quarterly throughout the year, as did other special activities during events like the Church-wide picnic. Educational displays and materials were made available to families for Lent, as they will be for Advent. This fall there are 81 children enrolled in Sunday School, with single grade classes offered for 3-year-olds to 5 the grade, and 11 children took place in Acolyte training. The Children's Ministries program is actively and robustly Sharing God's Unconditional Love!

Aldersgate United Women in Faith (UWF) was awarded the 2023 Six-Star Unit Award, Gold Level III Living Into Our Purpose Award from the Northern Virginia United Methodist Women Virginia Conference. Two women completed Plan I of the Reading Program and they increased the UWF Books they read and the number of participants. They held five church-wide events and invited Woodlawn

Faith and Rising Hope UWF to all of their events. They made 210 heart pillows for the local hospitals helping anyone that underwent heart surgery. They held their Women's Prayer Breakfast to spiritually uplift and nurture women and they celebrated all women's accomplishments at the Women's Celebration Sunday. They supported Alternative Giving which is a fundraiser for Cambodia and Vietnam and is a UMC Mission. They raised over \$20,000 with pledges and money raised at the Christmas Market helping missions that support women, children, and family. They held a combined dinner with the United Methodist Men with over 80 members attending with Gary Gardner being the guest speaker. He spoke on "There is No Place Like Home: Embracing Saving the Earth in a Time of Crisis." Two UWF are chairs of the Creation Care Team as we hope to accomplish more in this social justice area. UWF met all their goals this year except an increase in membership which they will work on in 2024.

United Methodist Men (UMM). The UMM conducted several dinners throughout the year. These dinners provided opportunities for fellowship within the congregation and included speakers on relevant issues of interest to church members and the community. A very successful Golf tournament was held at the Pohick Regional Golf course. This event raised over \$11,000 which will support UMM contributions to missions in 2024. Our mission support includes Rising Hope Mission Church, United Community Ministries, New Hope Housing, and Cambodia and Kelsey's Missions.

The Creation Care Team increased its membership by two people. The Pastors gave a six-week sermon series on Creation Care and the team set up a table during coffee hour to give out information on how they can make a difference. They worked with the United Women in Faith to kick off the sermon series and Earth Day Celebrations in March with a church wide dinner featuring Gary Gardner as the speaker. He spoke on "There is No Place Like Home: Embracing Saving the Earth in a Time of Crisis." There were more than 80 participants for this event. We also had an event for the children making bird seed hangers and reading a book about birds and nature. The Youth Group planted beautiful flowers by the entrance to the church. We also handed out a list of local Earth Day Celebration Events Members could go to. We had two more church wide events where all materials and scraps of food were recycled. The events were a luncheon for Missionary Helen Camarce and her talk on Cambodia and the church wide summer picnic. The Youth Director joined the team and the Youth have started the Plastic Film Recycling Program sponsored by NexTrex. Their goal is to collect 1000 pounds of plastic film and bags and be awarded a garden bench which will be placed in the youth native garden. There were 10 more native trees, 11 native shrubs, and one native flower garden planted. Invasive plants were removed from two areas and the congregation members and the Boy Scout Troop affiliated with our church assisted. Information was handed out on native plants, where to buy native plants, and the importance of removing invasive plants. A new member took over being the point of contact for Solar Power Initiative and the church wrote a letter to the Faith Alliance of Climate Solutions to work toward common goals and hopefully obtain grants so we can do more in this area.

AUMC Day School. Aldersgate Day School is excited to see ourselves at pre-Covid levels of enrollment and class offerings, adding back in 3 classes (5-day Threes, 5-day Fours, and JK). We currently serve 169 children. We are working hard to support Day School and Church cross over events (Such as the Annual Trunk or Treat) and are happy to report that 6 Day School families and staff have joined Aldersgate church in the past 12 months, with 5 Day School families baptizing their little ones! More to come this school year!

God is Good and continues to bless Aldersgate United Methodist Church!!!!



Pastors Narrative

Pastor: Dr. J Randall Orndorff

Charge: Aldersgate

District: Northern Virginia

Annual Conference: Virginia Conference of the United Methodist Church

Charge Conference Date: 10/24/2023

Please provide a narrative of your pastoral ministry since the last Charge Conference. ("to give an account of their pastoral ministry to the charge and annual conference according to the prescribed forms", ¶340.2.c.2b, Book of Discipline).

Things are moving forward here at Aldersgate UMC! It's amazing how our staff and Leadership team and ministry teams are working together to help us live into our mission of "Courageously living God's unconditional love with everyone, every where as we make disciples and serve others". Our work with our church coach Ideal Curtis continues to help us focus on our mission, values, who our audience is and what our purpose is. Our MAPs- Ministry Action Plans continue to help us stay focused, build teams and set and reach ministry goals. Our two Leadership Summits also have helped us identify and grow leaders and new leaders this year. This helps us guide those that are part of our faith community on our discipleship pathway of Engage, Connect, Equip and Send. We are planning for Leadership Summits again in 2024. We are watching our worship numbers increase, people of all ages join the church and watching many small groups, house churches and mission opportunities emerge.

Here are several God Sightings or Glory Sightings over the past year.

We continue with two worship services, one modern and one traditional, and of course our online congregation which we are trying to give more attention to. 18 youth joined in May by Confirmation. Pastor Jon and I have worked hard to connect with these families having a Meet the Pastors with the Parents Pizza gathering. 70 percent of the confirmation parents and youth attended. We also had a number of other Pizza with the Pastors opportunities with 4-5 families attending each one. We meticulously follow up with worship guests and have a good system in place to connect. Eighteen families visited us at least one time since August 15th.

Our partnership with Woodlawn Faith UMC continues as part of our Social Justice missional priority. We shared again in a single worship service with both congregations the Sunday after Easter with Pastor Brian Brown preaching. Afterwards we shared in our SERVE Sunday packaging 30,000 meals for Rise Against Hunger. Pulpit exchanges also occurred throughout the year, and we hope to do more choral/choir/ praise band exchanges in the coming year.

We currently have a full staff and have hired a part time Children's choir director, Alison Wilson who is just starting. Welcome also to Kevin Lackie as our new Director of Music Ministry and Bell Choir, as of April. And to Doug Van den Berg as our new Organist. A word of thanks to Liz Miller for cover for 6 months during this search process. Thanks to our SPRC team and sub team, for their work over this past year. Our sub team was actually formed and approved at our May Church Conference.

Our Aldersgate Day school is doing well under the direction of Beth Bachmore. She has a wonderful staff with around 180 children. Beth has done a nice job of connecting the Day School with our congregation and we do a Mugs and Hugs early on in the school year for our staff, Leadership team and pastors to welcome and meet parents and children coming to school. We value this connection throughout the year.

Stewardship work continues week in and week out with financial gifts, time and talents all part of that focus. This fall we focus on raising funds for our operational budget through a campaign called, "Do All the Good You Can." A team of 18 people have organized, and plans are under way for mailings, sermons, videos, and stories of how people's giving is making a difference and doing so much good. The Three Simple Rules booklet will be a gift for each pledging family/individual. We hope to up our pledges from 160 to 200 and increase online giving to 75% as well. We recognize 2024 and the effects of General Conference may well impact our budget, but we trust God and will remain faithful.

Once decisions are made at General Conference in April/May we will work together as a congregation to find our way forward. We do plan to use a resource book called, "Don't Look Back" by Will Willimon with our staff and Leadership team to help navigate our way forward, again trusting the Holy Spirit to guide our work together. Plus with guidance from our District Superintendent.



Pastors Narrative

One highlight for me this year was having Pastor Jason Duley and his wife Jenn come and share in a Homecoming service for us. Jason's father, Jim Duley, pastored here at Aldersgate when Jason was a child in the early 60's and he is now a UM Pastor. Jim was part of guiding the building of our existing sanctuary. It was a special day followed by a wonderful community picnic on the lawn.

For Continued Education I participated in the Spiritual Leadership Summit in January with Michael Beck, who works with Fresh Expressions, as a key note speaker. I also attended the Global Leadership Summit in August with Lay Leader Paul Amos. I am currently in training in the area of Pastoral Intelligence with a group of clergy that includes my clergy coach. I also attended Coach Training early in October for 2 days online.

I continue to watch my self-care, making it a priority. I now have a trainer and am working on staying in shape mentally, physically, and spiritually. I make time for morning devotions and prayer. I am part of a Clergy Covenant group for accountability, which I lead.

I am blessed to be serving here at Aldersgate UMC.

What follows are our 2025 Strategic Priorities which we focus on each month and is part of our Leadership Summit focus twice a year.

Strategic Priorities of AUMC "Focus 2025"

Financial Health/Wise Stewardship: God has provided many blessings to AUMC over which we are obligated to be good stewards. Among them are financial resources, real and personal property, the environment, and missions. Accordingly, we will be transparent in our decision-making; make elimination of debt a top priority, because it acts as an anchor holding back all other missions and endeavors; ensure our properties and systems are properly maintained; and seek to operate in an environmentally responsible manner.

Intentional Discipleship Pathways: AUMC will engage people inside and outside our walls, connect them with each other and with AUMC and its programs and missions, equip them to understand the gospel and how it applies in their lives, and send them into the world to serve and share their faith with others.

Innovative Ministries/Fresh Expressions: AUMC will build ministries that meet people where they are, engaging with their interests in places they pursue them, and doing so in innovative and fresh ways. Examples could be a prayer group that meets at the dog park or fellowship built around common interests like hiking, knitting or sports.

Missional Outreach and Social Justice: AUMC is committed to mission work that transforms for the better those people or causes we seek to serve locally, nationally and internationally. Such work will start with listening to those we seek to serve as they describe their needs then engaging in meaningful mission directed at the root causes of those needs. In this missional outreach we will break down barriers among people and barriers between people and opportunity, whether they be racial, economic, denominational, political or other.

Digital Ministry: Digital access systems greatly expand AUMC's reach. In-person, telephone and snail mail are no longer the only ways to connect. Accordingly, we will do what is necessary, within wise stewardship principles, to maintain up-to-date computer, video and similar equipment; maximize our online presence; and expand digital access for those who do not already have it or know how to use it.



Pastors Narrative

Pastor: Rev. Jonathan Franklyn Poarch

Charge: Aldersgate

District: Northern Virginia

Annual Conference: Virginia Conference of the United Methodist Church

Charge Conference Date: 10/24/2023

Please provide a narrative of your pastoral ministry since the last Charge Conference. ("to give an account of their pastoral ministry to the charge and annual conference according to the prescribed forms", ¶340.2.c.2b, Book of Discipline).

Pastor's Narrative Report 2023
Rev. Jonathan Poarch

This year in ministry has felt like an unleashing of fruitfulness and the Holy Spirit at work. One of my highlights includes the launch of House Church ministry in January. This small group type ministry has seen fruitful and exponential growth. Throughout the year we've had over 40 children and adults participate in this ministry. For many this is their first time being involved in a small group and for others this is their first-time being part of a discipleship focused ministry at Aldersgate. We've also seen many families who had limited to no options for discipleship be engaged in the House Church due to the communal focus, scheduling, and childcare being offered. At the end of September, we launched a new Tuesday House Church group in order to keep up with the growth of this ministry and provide a better scheduling option for participants. Through this ministry there has been rich community, transformed lives, and growth by new leaders taking on roles. I'm eager to see what God will continue to do through this ministry.

Another highlight in ministry was securing a Director of Student Ministries. Due to some staffing transitions, I had to take on this role last fall, which limited my ministry in other areas. Through the work of the Spirit, our longtime Worship Director, Andreas, felt a nudge to take on this role as well. During the spring, I assisted Andreas as we worked to transition the Youth Ministry fully to his leadership. We have seen significant growth in our active numbers of youth with the beginning of a Wednesday youth hangout at the church and the Youth Band. I continue to work closely with Andreas to support his efforts in crafting more opportunities for discipleship and mission.

An exciting development is our Fresh Expression ministries. We started new Fresh Expressions like the Prayer Walks, Custard and Communion, S'mores and Scripture, an upcoming pickleball clinic, with plans for more new opportunities in 2024. This year, we had team leads take greater ownership of these ministries which allowed for more frequent gatherings, shared planning, and great execution of the events. We have seen more new people engage in these Fresh Expressions this year, but we're continuing to explore how we can better reach those in our community beyond our church. We also put a pause on our Frolic and Fellowship ministry due to scheduling and lack of connections made. We continue to learn, explore, fail, and succeed in trying to connect with our community through these events and other Engage activities. The greatest celebration is to see more engagement and connection with these ministries on top of new leaders emerging.

It has been a fruitful year missionally as our Send team continues to find ways to serve others. This spring, we continued our Serve Sunday tradition by increasing our meals to 30,000 and by increasing our volunteers to around 225. This event saw us serve alongside others in our community, like the Fort Hunt Rugby Team, Woodlawn Faith, and the West Potomac High School Leadership Class. Another missional highlight was our Flood Bucket packing in September. Last year we packaged 10 buckets but this year we were able to package over 150 flood buckets in partnership with the Central VA Mission Hub. The \$5,000 in funds raised for the Flood Buckets came from a Choir Concert in June that focused on UMCOR and through a generous gift from Kelsey's Missions. By donating funds and having this partnership we were able to package significantly more buckets and have a smoothly run event. We hope to have this be a staple in ministry over the coming years. Overall, we saw new leaders step up to take on roles as our mission efforts continue to evolve.

As our Creation Care Team grew from last year to this year, we saw new life spring forth. One area is the native plant garden that was cleared out this spring and will be planted this fall. We also had a Creation Care sermon series in April and May. This allowed the Creation Care team to promote more initiatives in the community and we had many in the congregation who were grateful we chose to focus on this in worship. Many in our congregation are passionate about this ministry and quite a few people have dedicated their lives to Creation Care through their work in the government. I am grateful to support this team and help guide their efforts.

A key passage that comes to mind in reflection of this year is Matthew 9:37-38, "Then he said to his disciples, 'The harvest is plentiful, but the laborers are few; therefore ask the Lord of the harvest to send out laborers into his harvest' (NRSVUE). As we continue to see new growth, we see God's faithfulness in sending laborers out into our community for evangelism and mission. We are also beginning to see the fruit of our labor through new disciples being formed and finding community. As we continue to press on, we'll need to continue to build up laborers for God's plentiful harvest.

Finally, I have to acknowledge how significant this year was with my ordination in June at Annual Conference by Bishop Sue Hauptert-Johnson. It was a great joy to celebrate this milestone in my life with my family, friends, colleagues, and Aldersgate UMC.



Finance Committee Report

Church: Aldersgate UMC 470218

Charge: Aldersgate

District: Northern Virginia

Annual Conference: Virginia Conference of the United Methodist Church

Period Beginning 11/15/2022 (Date of Prior Charge Conference) and Period Ending: 10/24/2023 (Date of Current Charge Conference)

Organization

1.a. Has the committee been organized according to the 2012 Book of Discipline (§ 258.4)? **Yes**

Chair: **Ms. Patricia Barron (2023)**

Treasurer: **Jill E Cox (2022)**

Vice-Chair:

Financial Secretary:

Budget and Commitment Plan

2.a. Has the committee submitted to the Church Council, or its equivalent, a complete budget for the ensuing year? **Yes**

b. Did the committee give the Church Council an opportunity to request financial support for recommended ministries (§ 258.4)?
Yes

3. How frequently does the Financial Secretary/Treasurer send members and contributors regular reports of their giving? **Quarterly**

4. Is giving by individual participants in the local church regularly reviewed? **Yes**

5. What are the plans for raising sufficient income to meet the budget adopted by the Church Council (§ 258.4)?

Ongoing stewardship campaigns and continued engagement with donors

6. Does the Financial Secretary/Treasurer report regularly to the Church Council on the giving trends in the church/charge? **Yes**

The Handling of Church Funds

7. Does the Treasurer regularly make reports to the Committee on Finance and the Church Council on the financial position of the church (§ 258.4b)? **Yes**

8. Are all benevolences and other connectional funds remitted monthly to the conference treasurer (§ 258.4b)? **Yes**

9.a. What bank(s) have been designated by the Church Council as a depository (§ 258.4e)?

Bank of America

Burke & Herbert Bank

Atlantic Union Bank

9.b. Are all accounts FDIC insured and in amounts at or below the current FDIC insurable limit? **Yes**

9.c. Are all accounts in the name of the church? **Yes**

10.a. Has the committee established written financial policies to document the internal controls of the local church (§ 258.4c)? (Attach as a supplement.) **Yes**



Finance Committee Report

b. Have these policies been reviewed by the committee and found to be adequate and effective (§248.4c)? **Yes**

11. Are the church offerings counted by a counting committee in accordance with the mandates of the 2012 Discipline (§ 258.4a)?
Yes

12. Are all funds deposited promptly in accordance with procedures developed by the Committee on Finance (§ 258.4a)? **Yes**

13. Are financial officers of the church bonded (§(258.4b)? **Yes**

14.a. Have the financial records of the church and all its organizations been audited for the prior fiscal year (§258.4d)? **Yes**

If not, why not?

A formal audit is not conducted however, a review by a CPA firm is.

c. Were there any recommendations or exceptions? **No**

d. If there were recommendations or exceptions, how has the church addressed them?

Signed: *M. Patricia Barro*

Printed Name: M. Patricia Barro

Date: Oct. 24, 2023

Completed By: . This report will be received, and any necessary action taken, by the annual charge conference.

Leadership Team Presentation of 2024 Draft Budget

Budget Category	Proposed Budget 2024	Annual Budget (2023)	Change YoY
Apportionments			
Conference Apportionments	\$180,420	\$169,908	Higher
District Apportionments	\$23,664	\$23,052	Higher
Missions			
Engage	\$7,000	\$6,750	Higher
Connect	\$38,315	\$48,170	Lower
Equip	\$13,100	\$14,200	Lower
Send	\$2,650	\$2,100	Higher
Communications			
	\$15,075	\$11,100	Higher
Administration			
	\$98,280	\$98,610	Lower
Finance			
	\$26,445	\$27,220	Lower
Trustees			
Total Capital Improvements	\$4,000	\$4,000	Same
Total Property Maintenance	\$268,768	\$268,700	Higher
Total Other Operating Expense	\$147,675	\$152,000	Lower
Total Trustee's Reserve Fund	\$10,000	\$40,000	Lower
Staff Parish			
Ministerial Salaries	\$144,000	\$143,000	Higher
Professional Salaries	\$430,406	\$422,639	Higher
Other Personnel Expenses	\$100,589	\$94,689	Higher
TOTAL EXPENSES	\$1,510,387	\$1,526,138	Lower
SUMMARY			
Estimated Revenues	\$1,385,700	\$1,505,700	\$867,694
Estimated Expenses	\$1,510,387	\$1,505,738	\$1,055,976
Net	-\$124,687	-\$38	
SHEPHERD HALL			
Expenses for Mortgage	\$153,912		

OUR CORE VALUES

Joyous: We embrace fully the joy of the Lord; it pours out from us and strengthens us as we live, serve, give, worship and praise in the name of Christ. (Nehemiah 8:10)

Risk-taking: We courageously step out in faith to pursue the vision that God has given us for Aldersgate and the community. (1 Corinthians 16:13-14)

Welcoming: We show hospitality at all times to all people and welcome them with open arms as we serve God together. (Mark 9:37)

Generous: We selflessly give our time, talents, money, and resources to bring about God's kingdom on earth with gratitude for all God has so generously given us. (2 Corinthians 9:11)

Faithful: We are dedicated to the Great Commission to "go and make disciples" by growing our faith and our relationships as we love God and others. (Hebrews 10:23)

OUR MISSION

To live and share God's unconditional love, make disciples, and serve others.

OUR VISION

Courageously living and sharing God's unconditional love, every day, with everyone, everywhere.

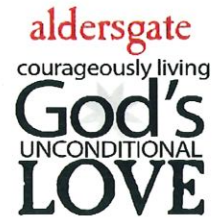
OUR CONGREGATION GOALS

Vital Congregations are ministries that recognize a clear calling from God and develop plans and ministries to achieve God's purposes for their congregation. The process for becoming a Vital Congregation, when used and evaluated consistently over several years, will help a congregation become vital or become more vital. Part of this process is setting goals that will measure:

1. Disciples in Worship – Worship Attendance
The goal for 2024 will be to increase our average worship attendance by 10% over 2023, which averages 250 people with a net increase of 25 people each week for a total of 275.
2. Disciples Making New Disciples – Number of Professions of Faith
The goal for 2024 will be an increase of 5% over 2023 for a total of 25 individuals.
3. Disciples Growing in Their Faith – Number of Small Groups
The goal for 2024 will be to increase the total number of small groups by 4.
4. Disciples Engaging in Mission – Number of Disciples Doing Outreach
The goal for 2024 is to have 80% of our average worship attendance engaged in missional outreach.
5. Disciples Sharing their Resources for Mission – Amount of Money Given to Mission
The goal for 2024 will be an increase of 10% to benevolent giving funds.
6. Disciples Giving to Operational Funds
The goal for 2024 will be a giving increase of 5% to the Operating Fund.

FOCUS 2025

Aldersgate United Methodist Church



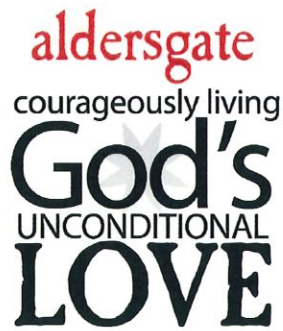
Strategic Priorities

Financial Health/Wise Stewardship: God has provided many blessings to AUMC over which we are entrusted with stewardship. Among them are financial resources, real and personal property, the environment, and missions. Accordingly, we will make elimination of debt a top priority because it prevents us from putting our full energy into what we could do in the areas of engaging, connecting, equipping, and sending. Additionally, we will ensure our properties and systems are properly maintained while operating transparently and in an environmentally responsible manner.

Innovative Ministries/Fresh Expressions: AUMC will build ministries that meet people where they are, engaging with their interests in places they pursue them, and doing so in innovative and fresh ways. Innovation will inspire decision-making as we seek new avenues for ministry inside and outside the walls of AUMC. Examples could be a prayer group that meets at the dog park or fellowship built around common interests like hiking, knitting or sports.

Missional Outreach and Social Justice: AUMC is committed to mission work that transforms for the better those people or causes we seek to serve locally, nationally, and internationally. Such work will start with listening to those we seek to serve as they describe their needs then engaging in meaningful mission directed at the root causes of those needs. In this missional outreach we will seek to break down barriers in order to become more inclusive and diverse.

Digital Ministry: Digital access systems greatly expand AUMC's reach. We will do what is necessary, within wise stewardship principles, to maintain up-to-date computer, video and similar equipment; maximize our online presence; and expand digital access for those who do not already have it or know how to use it. This focus on digital ministry will help us navigate our increasingly digital world by connecting us with those inside and outside our community in new ways.



AUMC will **ENGAGE** people inside and outside our walls, **CONNECT** them with each other through the programs and missions of AUMC, **EQUIP** them to understand the gospel and how it applies in their lives, and **SEND** them into the world to serve and share their faith with other.

ENGAGE

Ministries/Strategies for the purpose of introducing Jesus, establishing belonging through relationship—usually outside the walls of the church, but not always.

Ministry areas: Community Engagement, Trunk or Treat, Blessing of the Animals, Caroling on the Corner, Fresh Expressions Events, Scouts, Wellness Classes, ACCT, Day School, etc.

CONNECT

Ministries/Strategies that welcome; introducing and encouraging people into a relationship with Jesus and a commitment to the church and relationships we established in Engage.

Ministry areas: Connections Team, CHEER, Support Groups, Communications, Fellowship Time, Meet the Pastors Events, Music Ministry, Newsletter, Social Media, Website, etc.

EQUIP

Ministries/Strategies that teach and develop growth and responsibility for each person’s discipleship.

Ministry areas: Education, Children, Youth, Confirmation Class, Prayer Team, Small Groups/Bible Studies, Social Justice Team, New Member Class, etc.

SEND

Ministries/Strategies that mentor people as they discover and live into their calling and spiritual gifts; helping others in their discipleship journey, caring for one another, serving others, and seeking to Engage.

Ministry areas: Missions, Alternative Giving, Mondloch House, Food Collection, Hypothermia Shelter, Phoenix Rising, Rising Hope, Serve Sunday, UMM, UWF, Woodlawn Partnership, Be the Good, etc.

INFRASTRUCTURE

Teams that support operations to enable ministries.

Include: Clergy, Staff, Finance, Trustees, Leadership Team, SPRC, Nominations & Stewardship



Pastors Statistics Report

Church: Aldersgate UMC 470218

Charge: Aldersgate

District: Northern Virginia

Annual Conference: Virginia Conference of the United Methodist Church

Charge Conference Date: 10/24/2023

Changes in Membership since last Charge Conference

Line 2a: Received this year on Profession of Faith through confirmation: **18**

Names and Dates: **Confirmed on May 21st:**
Mary Chandler Askew
Macy Lynn Cherrington
Mya Grace Cherrington
Madison Leigh Cherrington
Rosie Edwards
Paige Finley
Laura Gray Elizabeth Hussey
Sherrie Louise Lafley
Emerson Shea McMaster
William Patrick Murray
Morgan Oliver
Olivia Ann Riedemann
Dwyer Riley
Genovieve Riley
Charlotte Rose Robinette
Zoe Runnels
Wyatt James Sutton
David Micheal Vermillion

Line 2b: Received this year on Profession of Faith other than confirmation: **6**

Names and Dates: **Linda Bishop - 10/23/22**
Sarah Felton - 3/26/23
Melanie Molino - 4/30/23
Nick Lozar - 5/14/23
Meredith Lozar - 5/14/23
Clara Lozar - 5/14/23

Line 2c: Membership restored by Affirmation of Faith: **16**

Names and Dates: **John Bachmore - 11/13/22**
Elizabeth Bachmore - 11/13/22
John "Jack" Bachmore - 11/13/22
Samuel Bachmore - 11/13/22
Benjamin Bachmore - 11/13/22
Tracy Vitali - 11/13/22
Gabriella Vitali - 11/13/22
Isabella Vitali - 11/13/22
Michael Vitali - 11/13/22
Diane Barbe - 11/20/22
Nathan Duck - 1/8/23
Scott Kraft - 2/26/23
Erica Kraft - 2/26/23
Brittany Reynard - 2/26/23
Andrew Halter - 8/27/23
Dawn Halter - 8/27/23



Pastors Statistics Report

Line 2d: Added by correction: **0**

Line 2e: Transferred in from another United Methodist Church: **11**

Names and Dates: **Mark Easton – 11/27/22**
John Nelson – 2/26/23
Edgar DeCastro – 3/19/23
Norina DeCastro – 3/19/23
David Felton - 3/26/23
Susanne Uno – 5/14/23
Steve Price – 5/28/23
Janelle Price – 5/28/23
Stafford Silverman – 9/10/23
Glenn Fatzinger – 10/22/23
Jennifer Fatzinger – 10/22/23

Line 2f: Transferred in from a non-United Methodist Church: **5**

Names and Dates: **Elizabeth Molino – 10/23/22**
Tom Childs – 4/30/23
Maria Friedman – 8/20/23
Alison Wilson – 8/27/23
Pat Wilson – 8/27/23

Line 3a: Removed by Charge Conference Action: **0**

Line 3b: Withdrawn from Professing Membership: **0**

Line 3c: Removed by Correction: **0**

Line 3d: Transferred out to another United Methodist Church: **3**

Names and Dates: **Susan Murphee - 9/21/23**
Robert Crandall - 3/8/23
Donna Crandall - 3/8/23

Line 3e: Transferred out to a non-United Methodist Church: **0**

Line 3f: Removed by Death: **8**

Names and Dates: **Mary Carolyn Gay - 12/4/22**
Dorothy Foley - 12/8/22
Doris Dixon - 12/12/22
Edward Nelson - 12/29/22
Gilda Charlton - 1/21/23
Virginia Berbrich - 3/21/23
Catherine Smoot - 4/30/23
Marvin Arnold Westphal - 5/10/23

Total persons baptized this year (all ages): **10**

Names and Dates:



Pastors Statistics Report

John Micheal Glenn - 11/20/22
Nathan Duck - 1/8/23
Tristan Fisher - 1/15/23
Evangeline Reynard - 2/26/23
Sherrie Lafley - 5/21/23
Zoe Runnels - 5/21/23
Brooks Williams - 7/30/23
Finely Manion - 7/30/23
Eleanor Floyd - 10/8/23
Katherine Ely - 10/8/23

Name(s) whose address is known and residing outside the community - Notice Year 1. The Book of Discipline ¶ 228.3

Membership Care Report Enter the Name(s) whose address is unknown - Notice Year 1. The Book of Discipline ¶ 228.2

Name(s) whose address is known and residing outside the community - Notice Year 2. The Book of Discipline ¶ 228.2

Membership Care Report Enter the Name(s) whose address is unknown - Notice Year 2. The Book of Discipline ¶ 228.2

Membership Care Report Enter the Name(s) to be removed from the role. The Book of Discipline ¶ 228.2

Completed By: Jill E Cox.



Annual Audit Fund Balance Report

The Committee on Finance is required to make provision for an annual audit of the records of all the financial officers (including the financial secretary or church business manager and treasurers) of the church and all its organizations and shall report to the Charge Conference. Guidelines for handling of an accountability of funds can be found in the 2009-2012 United Methodist Church Financial Records Handbook and in Guidelines for Leading Your Congregation: FINANCE, available at <http://www.cokesbury.com>, and The Local Church Audit Guide, available at <http://www.gcf.org>.

Copies of this report should be filed with the recording secretary, pastor, district superintendent and chairperson of the committee on finance.

Church: Aldersgate
Charge: Aldersgate
District: Northern Virginia
Annual Conference: Virginia Conference of the United Methodist Church

For the period beginning January 01,2022 and ending on December 31,2022

1. Receipts, Disbursements, and Balances

Fund	(a) Balance at Beginning of Period	(b) Cash Received and Recorded	(c) Total Disbursements for Period	(d) Transfers	(e) Balance at End of Period
General Fund	89,075.00	1,249,406.00	1,329,793.00	0.00	8,688.00
Benvolence Fund	47,174.00	461,615.00	127,470.00	0.00	381,319.00
Building or Improvement Fund	139,734.00	302,629.00	106,378.00	0.00	335,985.00
Board of Trustees' Fund	0.00	0.00	0.00	0.00	0.00
United Methodist Women	20,852.00	27,553.00	25,138.00	0.00	23,267.00
United Methodist Youth Fellowship	0.00	0.00	0.00	0.00	0.00
United Methodist Men	10,509.00	18,323.00	16,082.00	0.00	12,750.00
Church school	747,673.00	656,244.00	643,059.00	0.00	760,858.00
Totals	1,055,017.00	2,715,770.00	2,247,920.00	0.00	1,522,867.00

2. Auditor

Name:

The Auditors have examined the accounts listed on the front side; reviewed procedures of counting and accounting under the current Book of Discipline: has reconciled receipts and disbursements with bank deposits and bank balances; and has found the balances displayed to be correct, procedures proper, and records properly kept, except as noted below (attach additional pages as needed):

Aldersgate does not have an Auditing Committee. A formal annual audit is not conducted but rather an annual review is performed by a CPA firm. The results were as follows: “ based on our review, we are not aware of any material modifications that should be made to a company, financial statements in order for them to be in accordance with a modified cash basis of accounting.”

The definition of a review is as follows: “A review is a substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements taken as a whole. Accordingly, we do not express such an opinion.”



Annual Audit Fund Balance Report

3. Recommendations for changes in financial policies and practices (attach additional pages as needed):

None

Signatures of the Audit Committee (if applicable)

Chairperson	_____	Member	_____
Printed Name	_____	Printed Name	_____
Date	_____	Date	_____

INSTRUCTIONS

Rationale: Audits are for the benefit of the local church. They are our first line of defense against the possibility of funds being misused. ¶258.4d of The Book of Discipline of The United Methodist Church 2012 instructs the Finance Committee of each local church to provide for an annual audit of each local church account.

It is strongly recommended by the Cabinet that the audit be done by a nonmember of that particular church, with the Guideline sheet being signed by that person, and mailed by that person to both the District Office and the local church Finance Chairperson. Suggestion: churches barter with each other for use of personnel to conduct the audit, i.e., "I'll do yours, if you will do mine." If a member of the church being audited is chosen to do the audit, that member MUST be a person who is not currently a financial officer of any of the accounts, nor the spouse or immediate family member of any such financial officer. Churches with budgets in excess of \$200,000 are urged to pursue a professional audit. Church members doing audits are also asked to provide a copy of the Guideline sheet to both the District Office and the church Finance Chairperson.

General Notes



Trustees Report

Church: Aldersgate UMC 470218

Charge: Aldersgate

District: Northern Virginia

Annual Conference: Virginia Conference of the United Methodist Church

Period Beginning 11/15/2022 (Date of Prior Charge Conference) and Period Ending: 10/24/2023 (Date of Current Charge Conference)

1. Organization for the present conference year will be effective 10/22/2023 by electing the following officers: (no less than three, and up to nine persons)

Board of Trustees
Mr. Paul Amos - Trustee Member (2021)
Mr. John Driscoll - Trustee Member (2021)
Ed Little - Trustee Member (2020)
Lindsay Moses - Trustee Chair (2022)
Sean Vermillion - Trustee Vice Chair (2023)

1. b. The above listing of Trustees for the church is correct and complete at the time of the charge conference. **Yes**

2. Is the local church incorporated (§ 2529.1)? **No**

3. a. Name or names in which title to each piece of property is recorded, as shown by civil land records (§§ 2536, 2538):

Building	Building Name	Office	Book	Page
Church Buildings				
Parsonages	AUMC	Fairfax	1362	204
Parsonages	AUMC	Fairfax	10733	107
Other				
Church Buildings	AUMC	Fairfax	1845	379

b. Who is the custodian of deeds and other legal papers? **Executive Director and Lead Pastor**

c. Where are they kept? **Safe onsite at AUMC**

4. Does each deed contain trust clause (§ 2503)? **Yes**

5. Do you have a long-term plan for the replacement of facilities and equipment as they deteriorate? **Yes**

6. a. Insurance (§§ 2533.2, 2550.7)

Insurance Type	Replacement Value	Coverage Amount	Coverage Type	Insurance Company	Restricted by Co-Insurance Yes/No	Amount	Expiration Date
Church Building	13313676.00	13,313,676.00	Special, Including Theft	Church Mutual	Yes	0.00	7/1/2024
Parsonage	1116289.00	1,116,289.00	Special, Including Theft	Church Mutual	Yes	0.00	7/1/2024
Church Furnishings and Equipment	2500000.00	2,500,000.00	Special, Including Theft	Church Mutual	Yes	0.00	7/1/2024
Parsonage Furnishings and Equipment	0.00	0.00			No		7/1/2024



Trustees Report

Vehicles	0.00	2,000,000.00	Liability	Church Mutual	No	7/1/2024
General Liability		10,000,000.00	Comprehensive	Church Mutual	No	7/1/2024
Workers Compensation				Church Mutual	No	7/1/2024
Directors and Officers/Errors and Omissions/Crime		3,000,000.00	Comprehensive	Church Mutual	No	7/1/2024
Professional Liability Coverage (including Sexual Misconduct)		10,000,000.00	Comprehensive	Church Mutual	No	7/1/2024

- b. Have the buildings been inspected for fire and other safety hazards within the past year? **Yes**
- c. Have you assessed the replacement value within the last 5 years? **Yes**
- d. Who performed the assessment? **Church Mutual**
- e. Does the church have a Safe Sanctuary Policy? **Yes**
- f. Is the amount of insurance adequate? **Yes**

(to determine adequacy of coverage, please use the GCFA Insurance Worksheet found at www.gcfa.org)

- 7. a. Has an annual accessibility audit for church properties been conducted (§ 2533.6)? **Yes**

(attach as a report; an example accessibility audit form may be found at www.gcfa.org)

8. Provide a detailed list of income-producing and permanent funds:

Item	Date Received	Amount	How Invested	Income	How Used
------	---------------	--------	--------------	--------	----------

Below enter a short statement "...clarifying the manner in which these investments made a positive contribution toward the realization of the goals outlined in the Social Principles of the church and showing the investments are socially responsible..." (§ 2533.5, 2550.9)

Lindsay Moses - Trustee Chair (2022) Lindsay Moses Date: 11/3/23

Completed By: Jill E Cox. This report will be received, and any necessary action taken, by the annual charge conference.

Detailed listing of incoming producing properties,
trusts, and endowment fund(s)
2023

Fund Name	Date Received	Value 12/31/2022	Where Invested	Use of Funds
Marie Bosserman Memorial Fund	1993	\$13,200	VA United Methodist Foundation	To enhance worship
Olive Einhaus Memorial Fund	1994	\$9,081	VA United Methodist Foundation	To provide scholarships for seminary students
Fox Memorial Fund	1986	\$4,762	VA United Methodist Foundation	To provide scholarships for music students
General Endowment Fund	1996	\$11,945	VA United Methodist Foundation	To provide scholarships, building maintenance, and outreach
Nelle Edmunds Endowment	2002	\$132,738	VA United Methodist Foundation	Given by Nelle Edmunds for care of organ, carillon and purchasing of sheet music
Phillips Youth Ministries Fund	2007	\$11,356	VA United Methodist Foundation	To provide income for youth mission trips
Organ Refurbishment Fund	2007	\$20,057	VA United Methodist Foundation	To refurbish the church organ when needed
McNair Scholarship Endowment	2007	\$107,449	VA United Methodist Foundation	To provide college scholarships
Ashley Scholarship Endowment	2009	\$55,896	VA United Methodist Foundation	To provide scholarships for Wesley Seminary students
Not Too Far From Here Fund	2009	\$381,319	VA United Methodist Foundation	To assist those in our area who are in need and fall thru the cracks of traditional assistance. - NTFH
Jane Schrage Scholarship Fund	03/01/2014	\$25,932	VA United Methodist Foundation	To provide college scholarships for students who are members or children of members of Aldersgate
Guback Reward Endowment Fund	10/01/2014	\$16,013	VA United Methodist Foundation	To provide for staff members and clergy a vacation reward for outstanding service to the congregation
Renie & Steve Guback Scholarship Endowment	12/2019	\$417,393		
TOTAL		\$1,207,141		



The Aldersgate Church Conference - Minutes

Tuesday, October 24th, 2023 | Founders Hall | 7Pm

Leadership Team present: Dave Halladay, Ed Little, Lorrie Rezendes, Patricia Barron, Melody Dillon, Sue Kane, Paul Amos, Joe Salucci, Debbie Farson, Christine McElwain, Randy Orndorff, Jon Poarch & Jill Cox

Congregation members present: Ron Tollefson, Diane Tollefson, Joni Koons, Micheal Chusmir, Bill Frank, Louise Williams, Bill Armstrong, Deanna Jones, John Pike, Ann Nelson, John Nelson, Brent Peterson, Cindy Amos, Mark Easton & Kenneth Hamilton

Staff Members Present: Jane Kratovil, Molly Johnson & Tony Pittman,

The meeting opened with a welcome and prayer from Rev. Randy Orndorff, Senior Pastor at Aldersgate United Methodist Church at 7:00pm.

The meeting followed the agenda provided by the Lay Leader, Paul Amos and Senior Pastor, Randy Orndorff. We viewed a video from Rev. Dr. Sarah Calvert, District Superintendent for Northern Virginia. We proceed to vote in Jill Cox, as Recording Secretary of the Conference. With a first from Michael Chusmir and second from Debbie Farson and unanimous vote. Then we proceeded to the introduction of the staff of Aldersgate by Jill Cox, Executive Director.

Rev. Orndorff invited Finance Lead, Patricia Barron to present the Pastor Compensation reports. Patricia reviewed the compensation figures for Pastor Salary, Account Reimbursable, and Parsonage Exclusion. For each pastor, Patricia moved the figures be adopted as presented. The motions were seconded by Michael Chusmir and Bill Armstrong with some explanation and discussion occurred. The motion to approve the compensation packages passed unanimously.

The Aldersgate Leadership Team members were approved in May 2023, and the list of members was presented for review.

Aldersgate is blessed to have Lay Servants in the congregation. Randy presented the report from Molly Johnson and moved she be continued in the Certified Lay Servant process. It was seconded by Kenneth Hamilton and Lorrie Rezendes and with some additional explanation and discussion, the vote passed unanimously.

As Aldersgate Church is within Fairfax County, the following motion was brought forward and moved by Mark Easton, and seconded by Paul Amos:

The lead pastor, Rev. J. Randall Orndorff, of this unincorporated United Methodist congregation in Fairfax County Virginia shall be the person authorized to sign the petition and order for appointment or substitution of church trustees.

Rev. Orndorff and Rev. Poarch presented their Clergy Reports.

Patricia Barron, Finance Lead, presented the target budget for 2024 which was seconded by Ken Hamilton. There was discussion and explanation about Trustee Reserve, Mortgage Refinancing in 2025, concerns about capital improvements that will need to be accomplished. After the discussions the budget was passed unanimously.

Debbie Farson presented achievements that have been accomplished since we set our Focus 2025 Strategic Priorities last year. People attending shared their Glory Sightings over the past year.

Rev. Orndorff thanked everyone for attending and asked Rev. Poarch to close the evening with prayer.

Respectfully,

Jill Cox, Recorder



Minutes of the Charge/Church Conference

Aldersgate UMC

Clergy: Dr. James Randall Orndorff

Host Church:

Location: Aldersgate

Date: 10/24/2023

Presiding:

Northern Virginia

District: Northern Virginia

Superintendent: Dr. Sarah Leona Kosak Calvert

Secretary:

Jill Cox

* Indicates reports to be signed at Charge Conference and uploaded to UnityWeb. ** Indicates reports to be uploaded to UnityWeb.

- * Charge Conference Attendance Roll (Completed at Charge Conference)
- * Clergy Compensation
- * Accountable Reimbursement
- * Parsonage / Housing Exclusion
- * Finance Committee Report
- * Trustees Report

The following are to be received at Charge Conference. If needed, other documents are required to be uploaded to UnityWeb.

- Pastor's Narrative Report
- Continuing Education Report
- Pastor's Statistical Report
- Funds Balance Report (year preceding charge conference, if not turned into the district office)
- Diaconal/Deacon Reports
- Staff/Parish Relations Report
- Lay Servant Report (If there are Lay Servant(s) to be approved)
- Declaration of Candidacy (If there are candidates coming for initial approval with prior notification to the District Superintendent)
- Pastor's Statistical Report
- Nominations Leadership Development Report (Provide to members of the Charge Conference)
- ** Church Budget (Turn into District Office by Dec 15)
- ** Other Reports

Any other actions require ten days' notice to the District Superintendent and to the Congregation.

Signatures

11/3/

Dr. James Randall Orndorff

Date

11/3/23

Secretary of Charge Conference

Date

Dr. Sarah Leona Kosak Calvert

Date