Welcome to the Aldersgate Day School Children's Consignment Sale

Spring Sale Dates: April 24 - 28, 2023

Merchandise Drop Off Dates (Wesley Hall, Door 1):

Monday, April 24th, 9:00 am – 2:00 pm
Tuesday, April 25th, 9:00 am – 2:00 pm

Shopping Dates:

- Tuesday, April 25th, 5:00-7:00 pm ***(volunteers only)***
- Wednesday, April 26th, 9:00 am – 2:00 pm, and 5:00 – 7:00 pm
- Thursday, April 27th, 9:00 am – 2:00 pm
- Friday, April 28th, 9:00 am – 1:00 pm (Half Price Day)

All donations welcome.

Contact Gretchen Hay at consignorcoordinator@gmail.com for a consignor number

PLEASE READ THROUGH ALL POLICIES CAREFULLY. SIGN AND RETURN CONTRACT TO DAY SCHOOL OFFICE

On behalf of the Aldersgate Day School we thank you for your interest in the Children's Clothing and Equipment Consignment Sale.

Each Spring and Fall Aldersgate Day School organizes this sale so that we can help raise much needed funds for our school. This year we are hoping to raise money for our scholarship fund and to replace some of our playground equipment.

We have compiled this information and instruction packet to help make this a fun and profitable project for everyone. Please read through the packet carefully and follow the instructions completely.

If you have questions about the information contained in the packet or if you have further questions please contact the Day School office at 703-768-8351 or email Gretchen Hay at consignorcoordinator@gmail.com

Choosing To Consign or Donate

Consigned Items
Consignors receive 50% of the ticketed price of all sold items. They also agree to tag and display all of their items in accordance with the guidelines given in this packet.

Consignors may choose to have unsold items returned to them by marking an "R" on the tag. Consignors may also choose to have all their unsold items donated to a charity chosen by the consignment sale organizers. **BOOKS AND TOYS MAY NOT BE MARKED FOR RETURN**

Consignor Benefits:

In order to provide the most benefit for the day school and to ease administrative burdens, Consignors will receive 50% of the sale price of their items EACH DAY OF THE SALE, including the Half Off Day. On the last day of the sale, tag prices are reduced by 50%. As on all other days of the sale, Consignors will receive half of sale price of these items, and the Day School will receive half of the sale price of these items.

If you do not wish your unsold items to be donated following the sale, Consignors must mark each tag with an "R" in the bottom right corner and the Consignor must pick these items up **by 1:30pm on the last day of the sale**, all unclaimed items will be donated to charity. Again, ALL ITEMS UNCLAIMED BY 1:30 PM ON THE LAST DAY OF THE SALE WILL BE DONATED TO A CHARITY CHOSEN BY THE SALE ORGANIZERS.

Donated Items
Donated items are priced and tagged by sale volunteers. Any unsold items will be donated to a charity chosen by the consignment sale organizers.

Choosing Your Items

Whether you choose to consign or donate your items, please follow the guidelines below:

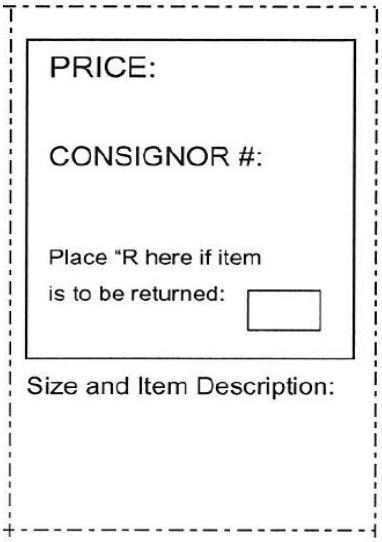
Acceptable Merchandise for Spring Sale

Children's clothing (infant to 14) – **Spring and Summer Items Only**
Infant/toddler furniture and equipment
Children's books, computer games and video/audio tapes**
Toys, bikes and riding toys**
BOOKS AND TOYS MAY NOT BE MARKED FOR RETURN
Gently Used shoes, boots, and skates
Maternity clothing
Packaged underwear
Only GENTLY USED shoes will be displayed

Unacceptable Merchandise:

Clothes that are dirty or have stains, tears, or holes
Unpackaged underwear
Shoes with holes or that are scuffed or damaged
Fast Food Toys
Equipment that doesn't meet current safety standards
Recalled items

ALL MERCHANDISE MUST BE CLEAN (no musty odors), FREE FROM STAINS, WORN PATCHES AND FABRIC PILLING. PLEASE INSPECT ALL ITEMS FOR QUALITY BEFORE BRINGING TO SALE. ITEMS DEEMED TOO WORN TO SELL WILL BE PULLED FROM THE TABLES AND MAY OR MAY NOT BE RETURNED TO CONSIGNOR.



Pricing and Tagging Your Items

1. Sign up by e-mailing the Consignor Coordinator (consignorcoordinator@gmail.com) to receive your consignor number.

2. Prepare your tags.

   - Write your consignor number in the lower left corner of each tag on the tag sheet and photocopy onto colored paper (all same color, please).
   - Write an "R" in the lower right corner of the tags for those items you want returned to you if not sold.
   - BOOKS AND TOYS MAY NOT BE MARKED FOR RETURN.
   - Only gently used shoes will be displayed for purchase.
   - **Please use tag template on pg. 11 of this document**. Dot Labels are not accepted – they are too difficult to tally.
   - DO NOT USE WHITE PAPER. White paper is used for donations only.

3. Use SAFETY PINS (not straight pins or staples) to tag clothing, and use strong tape to tag other non-clothing items. Items not tagged properly will not be accepted.

4. This is a consignment sale and a fundraiser, not a yard sale. Please price items to reflect at least 25% of the retail value.

5. Minimum tag price is $1.00. You may wish to bundle or bag smaller items such as socks and t-shirts.

6. Consignors must provide own hangers.

7. Please submit only seasonal items.

8. **All items must be priced in increments of $1.00**

ALL MERCHANDISE MUST BE CLEAN (no musty odors), FREE FROM STAINS, WORN PATCHES AND FABRIC PILLING. PLEASE INSPECT ALL ITEMS FOR QUALITY BEFORE BRINGING TO SALE. ITEMS DEEMED TOO WORN TO SELL WILL BE PULLED FROM THE TABLES AND MAY OR MAY NOT BE RETURNED TO CONSIGNOR.

Pricing Guidelines based on past sales:

ITEM	SIZE	SUGGESTED PRICE
EQUIPMENT		
Strollers, Swings, Beds, Pack-n-Plays, Highchairs, Rocking Chairs, Changing Tables, Car Seats, Exersaucers, etc.		25% - 45% off retail if item is in good or very good condition. If item is in fair condition, 50%-60% off retail.
Baby Activity Mats		$10.00 - $35.00 (in good condition) $2.00 - $7.00 (in fair condition)
Baby Carriers and Slings *some brands sell for higher prices than others		Baby Bjorn ($10.00 - $20.00) Ergo ($40.00 - $65.00) Kelty ($35.00 - $45.00) Moby Wrap ($15.00 - $25.00) Others ($8.00 - $13.00)
Bouncy Seat		$10.00 - $35.00
Bumbos		$15.00 - $20.00
Car Seat		$18.00 - $70.00
Excersaucer and Jumperoos		$12.00 - $50.00
Highchairs		$13.00 - $35.00
Pack and Play		$10.00 - $20.00
Strollers		Single Umbrella Stroller ($5 - $10) Single Stroller ($30.00 - $40.00) Single Jogging ($40.00 - $60.00) Double Stroller ($25.00 - $50.00) Double Jogging ($50.00 - $100.00)
Swings		$5.00 - $50.00
TOYS		
Barbies & Barbie accessories		$3.00 - $10.00
Dollhouses (large free standing)		50% of retail
Dollhouses (table size)		$4.00 - $15.00
Electronic Toys		$3.00 -10.00
Games		$1.00 - $4.00
Infant Toys		$1.00 - $3.00
Large cars, trucks, etc. (not ride-on)		$4.00 - $7.00
Play Kitchens		$10.00 - $40.00
Puzzles		$1.00 - $4.00
Ride-on toys, Push Toys and Play Grocery Carts		$4.00 - $10.00
Slides and climbing equipment		25% - 50% of retail
Packs of small cars, trucks etc.		$.50 - $3.00
Thomas The Train Sets		$3.00 - $15.00
Train Tables		$20.00 - $30.00
ITEM	**SIZE**	**SUGGESTED PRICE**

BATH AND POTTY		
Baby Bath		$2.00 - $4.00
Diaper Bags		$5.00 - $18.00
Diaper Pails		$2.00 - $5.00
Potty Chairs or potties		$2.00 - $8.00
Towels and bathrobes		$1.00 - $3.00
FEEDING		
Booster Seats		$4.00 - $10.00
Boppy and other nursing pillows		$3.00 - $8.00
Breast Pump		40% - 50% off of retail $26.00 - $150.00 (depending on condition)

BEDDING AND ROOM DÉCOR		
Blankets & Quilts	twin or full bed	$5.00 - $20.00
Blankets, Quilts, Bumper Pads	crib and toddler bed	$2.00 - $6.00
Crib Linen or Toddler Bed- complete sets		$8.00 - $25.00
Crib Sheets, Mattress Pads *some brands sell for higher prices than others (i.e. pottery barn vs. carters)		$1.00 – $4.00
Mobiles		$3.00 - $8.00
Twin or full bed sheeting		$3.00 - $8.00
Wall art, pictures, and other wall décor		$3.00 - $10.00
BOOKS AND DVDS		
Books		$.50 - $3.00
DVDs		$2.00 - $4.00
Videos		$.50 - $1.00
SHOES		
Girls Shoes	infant	$2.00 - $4.00
	4 - 5 1/2	$2.00 - $5.00
	6 and up	$3.00 - $12.00 (quality matters)
Boys Shoes	Infant	$2.00 - $4.00
	4 - 5 1/2	$2.00 - $5.00
	6 and up	$3.00 - $12.00 (quality matters)
Rain Boots	any size	$4.00 - $9.00
Flip-flops, beach shoes	any size	$2.00 – $5.00

CLOTHING		
Girl tops, sweaters, sweatshirts, etc	0-18 months	$1.00 - $3.00
	18– 24 months	$2.00 - $4.00
	2T and above	$2.00 - $5.00
Girl Pants and shorts	0-18 months	$1.00 - $3.00
	18– 24 months	$2.00 - $4.00
	2T and above	$2.00 - $5.00
Girl Outfits match tops to bottoms (same sizes, please) to maximize your sale	0-18 months	$3.00 - $5.00
	18– 24 months	$4.00 - $6.00
	2T and above	$4.00 - $8.00
Boy tops, sweaters, sweatshirts, etc.	0-18 months	$1.00 - $3.00
	18– 24 months	$2.00 - $4.00
	2T and above	$2.00 - $6.00
Boy pants and shorts	0-18 months	$1.00 - $3.00
	18– 24 months	$2.00 - $4.00
	2T and above	$2.00 - $6.00
Boy Outfits match tops to bottoms (same sizes, please) to maximize your sale	0-18 months	$3.00 - $5.00
	18– 24 months	$4.00 - $6.00
	2T and above	$4.00 - $8.00
Pajamas, Sleepers, etc.	0-18 months	$1.00 - $3.00
	18– 24 months	$2.00 - $4.00
	2T and above	$2.00 - $5.00

Dresses		$3.00 -$7.00
Dress-up and Halloween Costumes		$3.00 - $10.00
Formal Wear		$5.00 - $16.00
Layette, Onesies, Gowns		$1.00- $3.00
Maternity Clothes		$3.00 - $10.00
New Kids Underwear (original package only)		$1.00 - $2.00
Receiving Blankets, Burp Cloths, Bibs, etc		$1.00 - $3.00
Socks and Tights (good-to-great condition)		$1.00 - $2.00
Sun hats		$2.00 - $4.00
Swaddlers		$2.00 - $4.00
Winter Coats and Snow Pants		$4.00 - $13.00

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special thanks to *Northern Virginia Parents of Multiples* and *The Moms Club of Alexandria* for their help in the creation of the guide.

Important Dates and Times – Note New Schedule

Merchandise Drop Off Dates (Wesley Hall)

April 24th (Monday)

9:00 am – 2:00 pm — Donations and consignments accepted in Wesley Hall. Volunteers needed to help with pricing donations.

April 25th (Tuesday)

90:00 am – 2:00 pm — Donations and consignments accepted in Wesley Hall. Volunteers needed to help with pricing donations.

5:00 pm – 7:00 pm — VIP Shopping. All volunteers may come and shop. **(Volunteers Only)**

Shopping Dates:

April 26th – Wednesday

9:00 am –2:00 pm — Sale Open. Volunteers needed.

5:00 – 7:00 pm — Sale Open. Volunteers needed.

April 27th– Thursday

9:00 am – 2:00 pm — Sale Open. Volunteers needed.

April 28th– Friday

9:00 am – 12:30 pm — Sale Open. 50% Off All Items. Volunteers needed.

Pick –Up

April 28th– Friday

1:00 pm — **Pick Up. Any items remaining after 1:30 pm will be donated to charity.**

Volunteers!

We need **MANY** volunteers throughout the week to help set up, work the sale, and cleanup.
Sign up HERE to volunteer: https://www.signupgenius.com/go/10c0d49aaac2baafec52-2023#/
or contact Gretchen Hay at consignorcoordinator@gmail.com.

Sale Rules

1. ALL MERCHANDISE MUST BE CLEAN (no musty odors), FREE FROM STAINS, WORN PATCHES AND FABRIC PILLING. PLEASE INSPECT ALL ITEMS FOR QUALITY BEFORE BRINGING TO SALE. ITEMS DEEMED TOO WORN TO SELL WILL BE PULLED FROM THE TABLES AND MAY OR MAY NOT BE RETURNED TO CONSIGNOR.
2. Consignor assumes all responsibility of theft or loss.
3. Items with altered prices will not be sold.
3. Cash, checks and credit accepted for payment.
4. All sales are final.

Getting Paid

1. Before dropping off consigned items, each consignor must. . .
   - Complete and sign an acceptance form.
   - Submit a pre-addressed and stamped envelope.
2. Checks will be mailed within two (2) weeks of the end of the sale.
3. No checks will be issued for less than $5.00.

Acceptance of Consignment Terms and Agreements
Office Copy – Please return to office on or before the start of the sale

Please *initial* next to each line indicating your acceptance of the Consignment Terms and Agreements and then complete and sign the bottom of this form.

I agree that:

	Agreement
	I understand that half of the sale price of my items will go to the school and half to the Consignor.
	Sale officials reserve the right to reject any item considered unacceptable due to condition or tagging.
	Consignor assumes all responsibility of theft or loss.
	Items with altered prices will not be sold unless the consignor approves the sale.
	Items will be marked in increments of $1.00.
	All merchandise must be clean (no musty odors), free from stains, worn patches and fabric pilling. I have inspected all items for quality before bringing to sale. I understand all items deemed to worn to sell will be ulled from the tables and may or may not be returned to me.
	Consignment items that I have marked with an "R" will be picked up by 1:30 pm on the last day of the sale. I understand that if I do not pick them up by the appointed time they will be donated to a charity chosen by the sale organizers. I understand books and toys may NOT be marked for return. I will pick up my books and toys before noon on Friday if I wish to have them back.
	Consignors will receive 50% of the sale price on all of their items that are sold on Half Price Day.
	Before dropping off consigned items, each consignor must: a. Complete and sign this acceptance form b. Provide a pre-addressed and stamped envelope.

Name:	Consignor Number:
Address:	
Phone Number:	Email:

I, _____ agree to pick up any unsold items at 1:30 pm on Friday, April 28th or understand they will be donated to charity. Further, I have provided a stamped, self-addressed envelope and I agree to the Consignment Terms and Agreements listed above.

_____ _____

Signature Date

DO NOT USE WHITE PAPER – Include Consignor Number

PRICE: CONSIGNOR #: Place "R here if item is to be returned: ☐ Size and Item Description:	PRICE: CONSIGNOR #: Place "R here if item is to be returned: ☐ Size and Item Description:	PRICE: CONSIGNOR #: Place "R here if item is to be returned: ☐ Size and Item Description:	PRICE: CONSIGNOR #: Place "R here if item is to be returned: ☐ Size and Item Description:
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