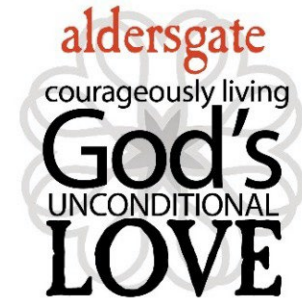


Aldersgate United Methodist Church

Zoom Leadership Team Meeting

February 21, 2023; 7 p.m.
Zoom Leadership Team Call



<https://us02web.zoom.us/j/86201985042?pwd=c3QyaXFuTFRxVzA0a20yRWM2ZlpQdz09>

LT Present: Randy Orndorff, Jill Cox, Jon Poarch, Paul Amos, Patricia Barron, Ed Little, Steve Larkin, Lorrie Rezendez, John Driscoll, Debbie Farson, Julie Pfister & Barb Roach
Present Congregation: Janet Hedrick

1. Welcome, Comments, and Opening Prayer – Paul Amos
2. The Wesley Challenge Book Chapter 12 – Pastor Jon
3. Work of the Church – Ministries
 - Strategic Plan Update – Debbie Farson (*Feb Leadership Summit Report*)
Strategic Planning Report for LT Minutes 2/21/2023
 - We had 30 at the Leadership Summit February 5; more than ½ were of leadership team members or staff. We talked about where we've been, reviewing accomplishments from the past year; moved on to where we are now, with a presentation from Jon on our current context/demographics; then divided into mission areas to discuss where we want to go this year, with particular emphasis on tying into our overall Aldersgate church values and mission.
 - Out of this, we are asking each of you team leads to do a couple of things:
 - (1) please revise your MAPS by our March meeting and email them to me, Jon and Jill. "Send" already has - - Thanks Julie and Claire! Really well filled out; just need some dates added please. Rest of you update to remove accomplished goals; make new ones aligned with Aldersgate's values, mission and vision; have dates and team leads for each.
 - (2) Touch base with your teams at least monthly, more extensively quarterly.
 - Please also reach out to those who were at your table at the summit. Let Debbie know if you need contact info. for those folks.
 - Once MAPs revised, please report to LT meeting according to what's on your MAP.
 - Next Leadership Summit July 9
 - Engage – Barb Roach
 - The Engage team is looking forward to its first meeting of the new year- this Thursday evening at 7pm. We have about 18 new names from the Time and Talent survey that have signed up to participate with Engage events in one or another. I'm looking forward to welcome both new and returning faces to the team and I'm excited in particular about two new events we hope to add to the calendar this year- a Church and Community picnic at Ft. Hunt Park on July 23rd after our 11am service and participation in the September 9th Waynewood BBQ cookoff with an Aldersgate team! (This event reaches over 1200 people and would be a great place for us to meet some new members of our community.)
 - Connect – Connections, John Driscoll and Christine McElwain
 - JD
 - Welcome Bags
 1. New design for mugs coming soon.
 2. Ushers are now distributing welcome bags to new visitors during community time.

- Signup Genius Pages
 1. Volunteer signup pages are ready for Holy Week and Easter services.
 2. Dates for Lay Readers, Communion Servers, Ushers, and Fellowship time are extended to the end of June.
- Child MAP and goal setting meeting scheduled for March 19th during fellowship time.
- Christine
 - Fellowship Time:
 1. Well attended
 2. Feb. 26 was the last Hot Cocoa Bar until Nov/Dec.
 3. Asking circles to help with fellowship time
 - Virtual Hostess

Still having solid #'s for both services
- Connect – Worship, Steve Larkin
 - Weekly attendance is holding steady at 200. Scout Sunday attendance was 250. I have reached out to all who completed worship time & talent cards welcoming them. JD, Chris and Molly have done an excellent job posting our Lent/Easter volunteer needs on the church homepage. Chris completed the thankless task of updating our usher name badges. Going forward we need to promote the volunteer opportunities.
- Equip – Education, Sue Kane
 - Several members of the Equip Ministries team met during the Leadership Summit Event. We discussed progress on our MAP goals. At least six goals have been met, and several goals will be renewed/updated. Children's Ministries experienced an attendance increase of 75% over last year! Ann and John Nelson are offering a second Disciple Path class, and the House Church ministry has had a very strong start. We completed our small group survey as part of the Time and Talent cards. The results suggest that there are a number of people who would be interested in trying a small group, depending mainly on the topic and time of day that the study is offered. Topics of most interest include: Books of the Bible, Prayer, Life stages, and How to Courageously Live God's Unconditional Love. Four small groups will be participating in the Lenten study on the book Jesus in the Psalms.
- Send – Mission & Service, Julie Pfister & Claire Woods
 - In January our mission focus was the Hypothermia Shelter at Rising Hope - Send collected
 - 37 jackets
 - 18 hats
 - 32 gloves
 - 15 blankets
 - 10 sweatshirts
 - 20 sweaters
 - 6 dress coats
 - 5 warm up suits
 - pants, socks and undershirts and numerous other children's clothing and other assorted items donated to green drop
 - March Mission focus will highlight our work with woodlawn food distribution
 - Added a new team lead - Dave Halladay will serve as Rising Hope Food Pantry and special collections lead
 - all leads were given names and contact info from time and talent cards. leads contacted them
 - informal meet and greet scheduled for March 5 & 19th with all those whose names we received from time and talent cards and team leads
 - looking at a possible partnership w Washington Farm Outreach Committee to help w food & housing insecure kids at Woodley Hills and Washington Mill

- Serve Sunday scheduled for april 16th - Brian from Woodlawn is preaching again and we will engage the Woodlawn folks to stay and volunteer again. packing 30,000 meals. last year we did 20,000
- Mission trips are gearing up
- Young Adults – Claire Woods – not present
- Youth Ministries – Joel Simpson – not present
- UWF & UMM – Lorrie Rezendes & Ed Little
 - UMM / Ed Little
 - UMM is supporting the United Women of Faith to prepare and serve the dinner on March 14th. Dinner selection is Beef Stroganoff.
 - UMM is investigating ways to work with the Men of Woodlawn Faith.
 - UWF / Lorrie Rezendes
 - The UWF had their annual "Heart Stuffing Event" on FEB 14th and 15th and it was a whopping success. It was well attended and 140 heart pillows were completed ready to be delivered to INOVA hospitals and 64 new heart pillows were traced and cut out. We had two women each from Rising Hope, Woodlawn-Faith, and District attend. We had a surprise guest, Tom Divine, who stopped in and told us how much his heart pillow meant to him which touched the attendees hearts with the impact our pillows make. We had a pizza and salad luncheon following the event with pitchers of water and paper cups as we are determined to get away from plastic bottles.

Our next event will be the UMM/UWF Dinner on March 14th at 6:30 pm. Gary Gardner will be the guest speaker and will be kicking off a month long celebration for Earth Day. He will be speaking on "There's No Place Like Home-Embracing and Saving the Earth in a Time of Crisis." The cost is only 10 dollars per person or 20 dollars per family. Sing up during coffee hour, on the website, or the link in the church newsletter. You don't want to miss this!!!!

- Day School Liaison – Barb Roach
 - With help from Christine, Molly and Jill, a flyer was developed and delivered to the backpacks of every child at the day school advertising our Ash Wednesday service and our Holy Week Schedule.
 - The Day School will be holding their spring Consignment sale in Wesley hall April 24-28 and Barb and Beth Bachmore will be meeting next week to determine if there are opportunities for interested congregation members to help with either set-up, tagging merchandise or breaking down this event.
4. Church Work – Operations
- Finance Update – Patricia Barron (see February Finance Report, bel)

Finance Report to Leadership Team February 21, 2023

<u>Operating Budget</u>	<u>Jan'23</u>	<u>YTD</u>	<u>Jan'22</u>	<u>Budget</u>
Inflows:				
Pledged	\$75,236	\$75,236	\$87,913	\$1,000,000
Non-Pledged (includes additional)	\$54,440	\$54,440	\$13,208	\$ 505,700
Outflows				
Apportionments	\$13,200	\$13,200	\$ 0	\$ 192,960
Four Pillars	\$ 3,645	\$3,645	\$ 760	\$ 71,220
Infrastructure & Comm.	\$10,368	\$10,368	\$14,219	\$ 125,830
Trustees	\$23,468	\$23,468	\$33,196	\$ 464,700
SPRC	\$58,177	\$58,177	\$44,409	\$ 659,628
Net Flows	<u>\$20,818</u>	<u>\$20,818</u>	<u>\$ 7,499</u>	

(rounded)

Summary and Analysis:

A comparison would not be meaningful as we are only one month into the fiscal year. However, it appears a downward adjustment to Inflows will need to be made. Total Revenue is estimated at \$1.5 million with pledged giving estimated at \$1 million, non-pledged giving estimated at \$433,000 and additional revenue of \$73,000 for a total of approximately \$1.5 million. But y-t-d pledged commitments are \$857,535, short of the estimated \$1 million. . Forecasting performed by the Revenue Enhancement Team will dictate if an adjustment to non-pledged giving should be made.

Extraordinary Expenditures:

	<u>Amount</u>	<u>Source</u>
Security Personnel/Security System	\$12,988	Gift and Memorials-Restricted
Facilitator for Leadership Summit	\$ 2,000	Pastor Discretionary -Restricted
Sanctuary Lighting Deposit	\$ 8,233	Growing Lives- SH Capital Proj.

Bank Balances (actual):

Atlantic Union Bank	\$307,757
Burke & Herbert Bank	\$229,889
Bank of America	\$118,444

(As of January 31, 2023)

Comments and Notes

- The prepayment penalty for the SH mortgage expires this month. Refinance options will be presented next month; however, preliminary research indicates no recommendation for refinancing the current mortgage will be presented at this time given the established rate of 3.99% vis-à-vis current rates.
- In 2022 The Virginia Conference collected 84.32% of its budget approved by the Virginia Annual Conference. Aldersgate UMC paid approximately 82% of its apportionments.
- FDIC coverage limit has been exceeded for the Atlantic Union Bank relationship.

January Health Team Activities:

- Formed 2023 Financial Health Team.
- Formed Sub-Teams (Revenue Enhancement & Expense Reduction) based on team member preferences.
- Began development of Priority List for 2023 and beyond.
- The next Financial Health Team meeting will be held on April 24, 2023
- Trustee Update – Hank Henderson & Lindsey Moses (*Facilities update to include Sanctuary Lighting and HVAC contract conversion*)
 - Completed Projects:

- 1. Carpets. With the resolution of the water leak near Randy's office, it was time to replace the stained carpeting. It improves the visual appeal as well as provides a functional solution to replacing the worn carpet.
 - 2. Organ Preventive Maintenance. PM was conducted and it's functioning as expected. The "mold" turned out to be just dust.
 - 3. Windows and Doors at Collingwood Parsonage. Windows on the 2nd floor and backdoor were replaced.
 - 4. Sanctuary Lighting. Parts are arriving. Install will be 7 March.
 - 5. Guback Center: Painting and Drywall is complete.
 - Ongoing
 - Doors: Continue to address remaining faults with the doors.
 - Anesbury Parsonage: Have a contractor doing walk through to address problem areas that exceed HandyMan/ Tony Capacity.
 - HVAC: ABM continues to work through pump component failures. Ongoing effort with close coordination with Tony, Jill, Lindsay, and Ed.
 - Boy Scouts: Troop 996 and Pack 888 are establishing a nonprofit to serve as chartering organization.
- Executive Director Update – Jill Cox (*Security Door discussion*)
 - Security Doors
 - After numerous challenges of getting us fully operable we are up and running almost 100%.
 - If you have keys they no longer are operable.
 - All groups have been notified of a code and setup with a schedule.
 - Having a few challenges with Door 8 closing properly behind someone from the right side.
 - Employee Reviews
 - Completed for: Christine (Reception), Molly (Digital Ministry), Tony (Facilities) & Jane (Finance).
 - HVAC – unstable situation
 - We are having ABM in the building daily and still have no heat in numerous places in the building to include the offices.
 - Offices have been without heat the entire winter.
 - Systems shutting down due to overload.
 - Numerous pipes burst and water damage in mechanical room.
 - Hope to have more insight in the upcoming week about the severity of the issues and scope of work for repair
 - Wrap up of Growing Lives Campaign – Randy Orndorff
 - Nominations – Randy Orndorff

5. Pastor Updates – Jon Poarch & Randy Orndorff

- Jon – Time and Talent Follow up
- House Church
 - We continue to see new growth and new people attend. If everyone, adults and children included, came we would have 34 people present. We are hopeful to build on this start and launch a second House Church around September.
- Fresh Expressions
 - We are beginning to explore restarting Fresh Expression opportunities for 2023.
 - I am looking for new leaders and opportunities to share the responsibilities of organizing these gatherings.
- Congregational Care

- We are dealing with a variety of congregational care issues from funerals to assistance needs to the celebration of births.
- New Members and Baptisms
 - We will have four new members join on February 26 from our New Member Class. We will have two more members join sometime in March and I am working with another family on membership and baptizing their children.
- Randy
- Lead Pastor's report to Leadership Team, Feb 21, 2023
 - I appreciate everyone's prayers for our family during this time as we prepare to celebrate my grandmother's life this Saturday at 11am in Winchester. Sylvia Marie McDonald.
 - Have been working with SPRC on hiring of new music director and coordinating regularly for Organist substitute and choir Director- Liz, Chris, Will, Deborah and Melissa.
 - Ash Wed services tomorrow at 9am and 7pm.
 - New members this Sunday and 2 families in March. Pizza with the Pastors- Monday May 1 at 6pm
 - Rev Jason Duley will be invited to come in July to preach. His father was the Rev Jim Duley who helped build the sanctuary in the early 60's
 - Prayer for the Ken Whetzel family at his passing Feb 14. Pastored her 5 years- '87-92.
 - Nominations- Work has begun. Profile packets are updated and out in welcome area, Web site and Newsletter link.
 - First team meeting Mon March 6 to review MAP and organize. Tentative interviews - March 13, 28, 30 and Apr 3. 30 minutes.
 - Please feel free to get names of people to me and either you can reach out and provide a profile packet or I am glad too.

6. Closed Session

- Staff Parish Relations Committee update – Leah Matthews (*Updates on Choir Director and Organist positions, Staff Performance Reviews, and Job Description Revisions*)

7. Future dates and closing prayer:

- Mar 21, 2023, Leadership Team Meeting, 7 p.m., chapter 13 of The Wesley Challenge (Barb Roach)
- Apr 18, 2023, Leadership Team Meeting, 7 p.m., chapter 14 of The Wesley Challenge
- May 16, 2023, Church Conference (Nominations report/vote), Leadership Team Meeting, 7 p.m., chapter 15 of The Wesley Challenge
- June 20, 2023, Leadership Team Meeting, 7 p.m., chapter 16 of The Wesley Challenge
- Jun 15 – 17 2023, Virginia Annual Conference in Roanoke, VA