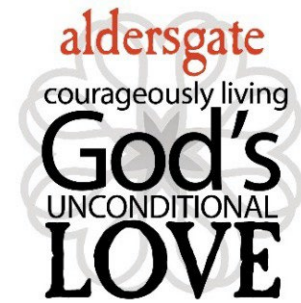


# Aldersgate United Methodist Church

## Zoom Leadership Team Meeting

December 13, 2022; 7 p.m.

Attendees: Ed Little, Steve Larkin, Jon Poarch, Randy Orndorff, Paul Amos, Barb Roach, John Driscoll, Barb Roach, Leah Matthews, Sue Kane, Christine McElwain, Claire Woods, Debbie Farson, Hank Henderson, Patricia Barron



1. Welcome, Comments, and Opening Prayer – Paul Amos
  - Paul shared about our District Conference to be held Saturday, January 14<sup>th</sup>. Please register to participate.
2. The Wesley Challenge Book Chapter 10 – Steve
3. Work of the Church – Ministries
  - Strategic Plan Update – Debbie Farson (*Glory Sightings & Next Leadership Summit*)
    - I'm very pleased to see the Teams living into their MAPs. Each area should have something to report from your area - - Engage, Connect, Equip, Sent, Infrastructure - - I can think of examples. E.g., Caroling on the Corner (Engage); New Member Class and other classes coming in Jan. 2023.
    - Leadership Summit scheduled for February 5, 2023, a Sunday afternoon. Will have coach Ideal here, work on next steps with MAPs.
    - Was pleased to hear so many people at the Leadership Team meeting tonight express their Glory Sightings. We have cancer remissions to celebrate as well as our hot chocolate bar, volunteers in worship, and much more.
    - It is wonderful to see how all of us are becoming fluent in our Strategic Planning language - - glory sightings included.
  - Engage – Patricia Barron & Barb Roach
    - Patricia reported that all is set for the Nativity animals for Christmas Eve. If the weather is fair, they will be positioned on the front lawn of the church near door number 1 and if it rains or is drizzling they will be under the awnings near door number 3.
    - Barb reported that the Caroling on the Corner was a great success with over 70 participants and another 15 or so musicians and soloists. The Engage team had a chance to meet and interact with several folks with no previous ties to Aldersgate and it really seemed to be a community-wide event
  - Connect – Connections, John Driscoll and Christine McElwain
    - Welcome Desk
      - More visitors have been attending Church services. The connect team has handed out a lot of welcome bags. Christine and I put together more welcome bags for the upcoming Christmas services.
      - I ordered more green, Aldersgate shopping bags. We are good on mugs. I'll pick up some candy for the welcome bags this weekend.
      - Dave Halladay has been serving as a greeter the past few Sundays, which is a big help.
      - The connect team is working with Pastor Jon to develop name tags for greeters and ushers.
    - Following Up with New Visitors
      - Pastor Jon passed along names of non-church members who attended Church events.
      - I called two people who attended the Blessing of the Pets event.

- I called and left a voicemail message for one person letting them know about our Christmas Eve service schedule and referred them to our website for future events. I wasn't able to leave a message for the other person. The voicemail box wasn't set up.
- Connect – Worship, Steve Larkin
  - Will update the usher badges
  - Please keep promoting need for volunteers
- Equip – Education, Sue Kane
  - Small groups are continuing to meet, with some groups adding new members. The new member class led by Ann and John Nelson was completed, and there are already several people signed up for the next one! The House Church group will begin meeting regularly in January. A Lenten Study has been proposed by the pastors, and several groups have already declared their intentions to participate. A survey has been developed to send out with Time and Talent cards in January to facilitate involvement of even more congregants in Equip Ministries.
- Send – Mission & Service, Julie Pfister & Claire Woods
  - 1) Alternative giving is in full swing, and Juanita will have final numbers / totals for us by mid-January of how much was donated.
  - 2) Hypothermia shelter is happening now, and it's our 15th year of involvement! This year, we're allowed to serve the dinner to participants and also mingle with them.
  - 3) Currently, we're trying to figure out how to best help Lorrie and the Angel Tree team. They've had to do some adjustments this year in how Angel Tree functions because the church they normally are sponsored by in Danville has had to step back this year due to low finances and volunteers. People are able to donate gifts in person but also donate money online to go towards gifts for the families. We've been in contact with Lorrie for the past 1.5 months or so and have tried to make ourselves as helpful as possible. We had a table set up after worship that promoted Angel Tree to our congregation.
  - 4) We've been reaching out to the team leads of Send before each leadership meeting just to check in and see how we can help their ministries. This has been really useful to check in and make sure we can give assistance when needed. It seems that the other team leads are doing well and chugging along for now, which is great.
- Young Adults – Claire Woods
  - I sent out a survey last week to the list of young adult members (ages of 20s-late 30s?) to see what kind of events they'd be interested in, what times/days work best during the week for future events, and if they'd like these events to be purely social or also service-oriented.
- Youth Ministries – Joel Simpson – not present
- UWF & UMM – Lorrie Rezendes & Ed Little
  - UWF
    - UWF - UWF Leadership Report: The UWF Christmas Marketplace made a little over \$20,000 and we want to thank the congregation for putting yard signs, donating used jewelry, white elephant items, baked items, and delicious items, Tony for setting up all the tables and chairs, Molly for advertisement, UMM for selling tickets, coffee, and drinks, and all that helped with Sunday announcements. Since we made more than anticipated we sent a check for \$1,000 each to the four following missions: Rising Hope, New Hope Housing, Cambodia Alternative Giving, and UWF District. Lastly, thanks for all that attended and it was a great community event.
    - UWF is now concentrating on our next event which is our two Heart Stuffing Event - one on the morning of FEB 14th and another one the evening of FEB 15th. We will invite the youth to the evening event if they wish to participate.
  - UMM
    - 1. Meeting tonight to determine allocations for missions. Bob to provide after meeting (follow up below)

- We allocated a total of \$10,000 last night, and we still have a little left over for needs that may crop up before raising new funds via next year's golf tournament. Here are the specifics:
      - Cambodia Missions (Alternate Giving) -- \$1500
      - Kelsey's Missions -- \$1000
      - Rising Hope UMMC -- \$3000
      - United Community -- \$2000
      - New Hope Housing -- \$2500
    - 2. Possible church dinner on Jan 24 with Rising Hope
    - 3. New President in January Mike Russell
  - Day School Liaison – Barb Roach
    - All Day School Families have invite to Christmas Eve Services
4. Church Work – Operations
- Finance Update – Ed Little
    - 1. Brief November budget review submitted earlier
    - 2. New apportionment statement from District-Increase of \$8,880 from target budget
    - 3. Concern over paying full Priority One apportionment. Present weekly payments of \$3,300 comes up short at year end (approx \$33K). Will hope for December giving increase or year end contributions to assist. Also need to pay District apportionments if possible.
    - 4. Looking at restricted accounts (Gifts and Memorials) to pay for security costs.
  - Trustee Update – Hank Henderson & Lindsey Moses (*Sanctuary Lighting update, BSA Decision, and Security Door discussion*)
    - From Ed: Organ mold indicates Sanctuary HVAC not controlling humidity.
    - BSA
      - Rechartering update
      - Facilities use agreement update
    - Security plan – *Proposal of Cost \$18K*
    - Resources include those provided at staff training, Fairfax Police, and commercial corporate examples
    - 2023 Budget
      - DRAFT budget – approved
      - FINAL budget – approved draft to be revised, presented, and approved by Leadership in January 2023
    - Parish Operations
    - Upcoming Preventative Maintenance
      - Winter HVAC filters change
      - Sandpit cleanout
      - Other?
    - Fire Life Safety Monitoring – Bidding in progress with Honeywell, Adcock, and CIA –
    - HVAC
      - ABM new vendor – contract execution in progress, start date scheduling with a goal of 1/15/23
      - Perry Aire current vendor – to be put on notice asap
    - Exterior steeple lights not working – DACO bidding
    - Parish Other
      - Capital Lighting Project
        - DACO – proposal execution and schedule the vendor asap (Jan 2023 expected)
        - Materials – proposal with Trustees as of 11/28/22; DACO to review/approve
        - ACCT – borrow and install additional lighting fixtures to accommodate the holiday season
  - Executive Director Update – Jill Cox – not present
  - Comprehensive Campaign Update – Randy Orndorff

- I do not have a stewardship update beyond what I gave on Sunday and what is on the web site other than I have been working on thank you notes and more commitments have come in over the last few days. Our stewardship team has made about 110 calls for follow up. Mark Easton is still gathering info to pass to Jill and Jane. Janet is looking at a few items as well to get from Jane for some additional follow up.

5. Pastor Updates – Jon Poarch & Randy Orndorff

- Jon – *Christmas Plans and Time & Talent Cards*
  - Christmas Eve information

- **Christmas Eve Candlelight Services**
  - **3pm, 5pm, 7pm, 9pm | Sanctuary**

Christmas Eve Scripture

[Luke 2:1-20](#)

**3pm & 5pm | Contemporary Worship**

Nursery available for 3 & under  
Pop-Up Children's Pageant at 3pm

[Live Stream](#) (5pm service)

[3pm Bulletin Download](#)

[5pm Bulletin Download](#)

**7pm & 9pm | Traditional Worship**

No nursery available

[Live Stream](#) (7pm service)

[7pm Bulletin Download](#)

[9pm Bulletin Download](#)

Communion will be served at all four services.

**Live nativity animals available 3:30pm - 7:00pm on the Front Lawn.  
Come see Chewy the camel!**

Time and Talent Cards:

- During the meeting we asked for feedback on the cards and have been working to finalize the details.
- Time and Talent Cards will be available in worship and online in early January.
- On January 15 we will have space in the services for people to fill them out and turn them in, similar to how we did the commitment cards.
- Thank you to Jill for organizing and reformatting the cards for this year.

House Church

- We are set to officially launch the House Church on January 18!
- The plan is to meet twice per month on Wednesday's from 6:00-8:00 pm.
- As part of our gathering, we will have a meal and childcare will be provided.
- Our launch team has about 10 adults and four children.
- Thank you for your prayers for this new ministry!
- Randy – *Leadership Team adjustments*
  - A big thank you to our LT for the wonderful Christmas Luncheon for our staff today. We all felt very appreciated and there was just an extra special touch about the whole thing. Thanks to Leah for heading this up.
  - Working on sermons for Advent and Christmas day and communion and candle lighting for Christmas Eve.
  - Hosting a staff party at the parsonage next Wednesday as well.
  - Patricia Barron will be moving to Finance Lead Jan 1, with support from Ed. Debbie

Farson is staying on as Strategic Coordinator.

6. Closed Session

- Staff Parish Relations Committee update – Leah Matthews (*Pastor Preference Forms, Youth Director, Organist, SPRC Expansion, and other topics*)

7. Closing Prayer

8. Future dates:

- Jan 17, 2023 Leadership Team Meeting, 7 p.m. (Approval of 2023 budget), chapter 11 of The Wesley Challenge
- Feb 05, 2023 Leadership Summit
- Feb 21, 2023 Leadership Team Meeting, 7 p.m., chapter 12 of The Wesley Challenge
- Mar 21, 2023 Leadership Team Meeting, 7 p.m., chapter 13 of The Wesley Challenge
- Apr 18, 2023 Leadership Team Meeting, 7 p.m., chapter 14 of The Wesley Challenge
- May 16, 2023 Church Conference (Nominations report/vote), Leadership Team Meeting, 7 p.m., chapter 15 of The Wesley Challenge