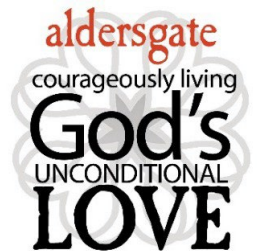


Aldersgate United Methodist Church

Zoom Leadership Team Meeting

March 21, 2023; 7 p.m.



Attending: Randy Orndorff, Jon Poarch, Paul Amos, Jill Cox, Ed Little, Patricia Barron, Lorrie Rezendes, Steve Larkin, Barb Roach, Debbie Farson, Claire Woods, Hank Henderson, Leah Matthews, Lindsay Moses & John Driscoll

Congregant: Janet Hedrick & Ken Hamilton

1. Welcome, Comments, and Opening Prayer – Paul Amos
2. The Wesley Challenge Book Chapter 13 – Barb Roach
3. Work of the Church – Ministries
 - Strategic Plan Update – Debbie Farson
 - Wonderful job, everyone, updating MAPs. Please ensure you have dates and team leads for all strategies/activities. Please let me know if your team is too small; happy to assist in getting folks to help you. Wonderful to see some groups starting grandchild MAPs. If you think your team needs to branch a bit in that way, your child MAP can be more big picture and your child MAPs more task oriented and detailed. Please touch base with your teams monthly and make one of those meetings more significant about every quarter. Remember to report out at Leadership Team meetings according to your MAPs, especially as you see things from the MAPs being accomplished.
 - Engage – Barb Roach
 - Engage team has achieved their first goal of the new year, which was to finalize the Event calendar for the remaining 9 months of the year.
 - Beginning in April, the Fresh Expression Ministry will be sponsoring 2- 3 different events each month, some past meet-ups like Pups in the Park and Bikes and Bibles and some new “mash-ups” like a Bike event combined with the Aldersgate youth and a Prayer walk that is also a dog walk. Stay tuned for more details on all of those activities.
 - The first big Community Event for Engage is the Community Picnic which will be held after services on Sunday, July 23. We are actively working on hiring a band to play during the picnic and renting tents to provide shade and a festive atmosphere. The theme is a summertime picnic from days gone by so we are coming up with some tried and true activities like sack races, water balloon toss etc. for families and folks of all ages to enjoy.
 - Connect – Connections, John Driscoll and Christine McElwain
 - JD: Welcome Bags
 - New mugs arrived a few weeks ago and are being included in the welcome bags.
 - Everyone is pleased with the new mug design.
 - Connect Team Meeting on March 19, 2023
 - Topics Discussed
 - We’re planning a mentorship program matching visitors/new members with church members with similar interests, backgrounds or professions. We’re designing an interests survey. We hope to have a draft done in a few weeks.
 - We also discussed ways to increase the number of Fellowship Time volunteers. We are reaching out to various church groups for volunteers.

- Christine: We're having issues plenty of people attending fellowship time. Which is great! Help is starting to come on as well. The Christian Meditation group came in last Sunday to help clean up. Other UWF groups I have asked are thinking about when they may be able to come. I've also asked Mike, UMM if his group would be able.
 - If your able to help for Sunrise or regular fellowship time on Easter speak with Pastor Jon.
- Connect – Worship, Steve Larkin
 - Worship attendance is trending up. At 220 per week average, attendance is up `10% over January. Worship volunteers are in place for Holy Week services. We need a stand-by communion team for Founders for 9:30 and 11:00 to serve overflow.
- Equip – Education, Sue Kane
 - 3 groups have been participating in the study of Jesus in the Psalms, as has Pastor Jon's House Church. Bill Armstrong's Sunday School class is set to begin watching season 3 of The Chosen, and Bill plans to invite interested members of the congregation to participate. He will also offer "viewing sessions" for anyone interested in getting caught up with seasons 1 and 2. Ann and John Nelson's class has also been running. Two members of the congregation have expressed interest in leading classes, so we will be meeting to discuss possible topics and days/times, based on input from the Equip surveys. As we have completed a number of our MAP goals we are working towards developing new ones.
- Send – Mission & Service, Julie Pfister & Claire Woods
 - Julie and I met with the Send mission leads on 03/05 and 03/19 to touch base and see if they needed more support/volunteers/etc for each mission. It was a productive meeting, and we'll keep trying to meet in-person every couple of months, and check in with the leads via email before Leadership Team meetings each month.
 - - The final Souper Bowl count was over 600 cans of soup donated to Rising Hope! So exciting.
 - - UMM and UWF are working to create their own grandchild MAPs. We hope these will be completed by end of summer 2023.
 - - Serve Sunday is April 16th. West Potomac Leadership students and Fort Hunt rugby players have volunteered to help with set-up and take-down. There's a sign up link which is important for set-up and take-down (to ensure we have adequate numbers to complete these tasks), but we will not require volunteers to sign up if they want to pack meals (they can just show up). Julie is working with Molly to create a write-up for the newsletter and website. We will promote this starting now.
 - - UWF and Boy Scouts are trying to work in the ivy removal around Aldersgate grounds. We'll assist them in any way and maybe promote this as a church-wide and community service event after Serve Sunday. We will discuss this further with Lorrie.
 - - Pushing the Honduras mission trip to next year. We hope to target this mission trip during the 2024 Lenten season.
 - - We have goals to find leads to service projects and co-leads for the existing leaders if needed. For example, we hope to do the Flood buckets again in September 2023 so we will need a lead for this. We will also need leads for the Honduras mission trip.
 - - Working to find a co-lead for Send for 2023-2024. We have names and ideas so Julie won't be without help once I leave.

- Young Adults – Claire Woods
- Youth Ministries – Joel Simpson
 - Here is the youth information update--
 - The ongoing Wednesday open house is going well. Attendance has been steady with about 10-15 kids coming each week. There is a reliable core group and the occasional new face. I'm having a lot of fun and think the kids are, too.
 - Sunday Youth Group is also attracting a regular number of kids who have seemed eager to participate in a variety of activities, including service projects, pizza making, and house church. This Sunday will feature a youth kickball event, which I anticipate will attract a few kids who have not been able to attend previously. Stay tuned!
 - Students are showing an interest in using their musical gifts in worship. Molly Gorman and Ben Jacobs have already played, and are slated for a second round. Aiden Bratten will be featured on Serve Sunday. Clara Lozar and I have collaborated on an original song which will hopefully make its way into worship...not too far from here. (rim shot)
 - Planning for a youth co-op has started and summer activities, along with an early fall service project, should be announced over the coming weeks.
 - More opportunities to serve with Rising Hope are on the horizon.
- UWF & UMM – Lorrie Rezendes & Ed Little
 - Ed: UMM Minutes:
 1. UMM/UWF dinner on Mar 14th a success-great work on advertising/84 attended/profit \$297
 2. Next dinner on May 9th. Speaker is Jim Driscoll addressing Wesley's Military Chaplains
 3. Upcomming Events
 - a. Father's Day-UMM to cover all worship assignments
 - b. July 23 picnic-UMM to cook
 - c. Golf outing scheduled in August (date to be determined) at Pohick Bay Golf Course
- Day School Liaison – Barb Roach
 - The Day school will be holding their Consignment Sale this month. If anyone would like to volunteer at any time during this weeklong event, see Beth Bachmore or Barb Roach
 - The Day school reports that enrollment for next year is nearly at capacity which is great news.

4. Church Work – Operations

- Finance Update – Patricia Barron

Finance Report to Leadership Team March 21, 2023

| <u>Operating Budget</u> | <u>Feb'23</u> | <u>YTD</u> | <u>Feb'22</u> | <u>Budget</u> |
|-----------------------------------|--------------------------|--------------------------|-------------------------|---------------|
| Inflows: | | | | |
| Pledged | \$62,283 | \$137,520 | \$149,188 | \$1,000,000 |
| Non-Pledged (includes additional) | \$22,141 | \$ 76,581 | \$ 32,527 | \$ 505,700 |
| Outflows | | | | |
| Apportionments | \$13,200 | \$ 26,400 | \$ 18,200 | \$ 192,960 |
| Four Pillars | \$ 705 | \$ 4,350 | \$ 3,058 | \$ 71,220 |
| Infrastructure & Comm. | \$ 8,261 | \$ 18,629 | \$ 22,586 | \$ 125,830 |
| Trustees | \$62,837 | \$ 86,305 | \$ 60,822 | \$ 464,700 |
| SPRC | \$52,213 | \$110,390 | \$ 89,246 | \$ 659,628 |
| Net Flows | <u>(\$52,792)</u> | <u>(\$31,973)</u> | <u>\$ 20,189</u> | |

(rounded)

Summary and Analysis:

Month over month giving decreased 35% with the greatest change in non-pledged giving. (\$15,194 vs. \$52,390)

Pledges to date for the operating account are \$858,000, a difference of \$142,000 lower than our budget estimate of \$1 million.

| <u>Extraordinary Expenditures:</u> | <u>Amount</u> | <u>Source</u> |
|------------------------------------|---------------|-------------------------------|
| Security Personnel/Security System | \$3,702 | Gift and Memorials-Restricted |
| Guback Water Remediation | \$3,016 | Guback - Restricted |

Bank Balances (actual):

| | |
|----------------------|-----------|
| Atlantic Union Bank | \$309,927 |
| Burke & Herbert Bank | \$229,987 |
| Bank of America | \$ 55,882 |

(As of February 28, 2023)

Comments and Notes

- Mortgage refinance rates in January were approximately 6.2%. Since then, rates have increased an additional 80 bp, approximately. A refinance is not recommended at this time.
- FDIC loan limits were exceeded in February for the AUB relationship; however, steps are being taken to resolve this issue.
- Biggest increase in expenses was in Trustees' expenses with an increase from \$23,468 to \$62,837 with "Cleaning Contracts & Setups" registering the greatest increase with an increase of \$22,358. I attribute some of this increase to the timing of payments. The other expense category with a significant increase was HAVC and this is attributable to the needed repairs.
- Day School Contributions are now being properly classified in its defined budget line item. We currently receive \$1,700 per month and have received these funds in both January and February.

January Health Team Activities:

The Financial Health Team established a list of priorities of its goals. The top four were as follows:

- Pay down mortgage/debt – 6 responses.
 - Balance annual operating budget – 4 responses
 - Increase transparency and greater communication with church members – 4 responses.
 - Review current church groups that generate inflows to determine if we can at least become cost neutral. – 4 responses.
-
- Trustee Update – Hank Henderson & Lindsey Moses (*Facilities update to include Sanctuary Lighting*)

- **PROJECT: Security Access Control**
 - CIA – install complete, quality control in progress; Lindsay negotiating discount with IT
- **PROJECT: Capital Lighting Project – in progress**
- **Church**
 - Preventative Maintenance
 - Sand pit cleanout
 - Preventative Maintenance Schedule – to be provided for future meetings (*Tony*)
 - Repairs & Maintenance
 - Exterior steeple lights not working – DACO refused to bid; researching other vendors
 - HVAC
 - Wesley Hall pipe failures due to heat stress
 - Boilers
 - Compensation from Perry Aire
 - Sanctuary roof tiles repair – scheduling
 - Exterior landscaping supplemental work – Creation Care Team is drafting plan for mechanical yard clean up (scope and cost pending) and additional tress plantings (paid for by grant)
 - Ceiling tile replacements/updates (*Charles*)
 - Atrium and Guback floor trim install (*Charles*)
 - Administration
 - Facilities Security plan - drafting (*Tony*)
 - Facilities Use Agreement w/ Child Protection Policy– 3/6 edits returned to group by Lindsay; 3/16 JD returned comments
 - Fitness waiver – 3/6 edits returned to group by Lindsay; 3/16 JD returned comments
 - Facilities booking process and ACCT/Day School – Jill to kick off conversations internally
 - Parsonage audits per district
- **Collingwood Parsonage**
 - Repairs & Maintenance
 - Preventative Maintenance Schedule – to be provided for future meetings (*Tony*)
 - Microwave mount (*Charles*)
- **Anesbury Parsonage**
 - Repairs & Maintenance
 - Preventative Maintenance Schedule – to be provided for future meetings (*Tony*)
 - Pressure Washing – coordinating with volunteers
 - Dining room ceiling repair– proposal in review from Rick’s (\$1,270) – HOLD while investigating
 - Flooring repair – proposal approved from Rick’s flooring (\$2,525), scheduling
 - Closet repair – in house repair
 - Front entrance door – proposal by Rick’s pending
- **2023 Budget**
 - Tony to bring detailed budget breakout of draft 2023 so Trustees/Facilities can work through cuts

- Reidy Landscape reduction exploration (*Jill*) – *Reidy will perform duties at church; Kwame will cut grass at parsonages; Volunteers will perform leaf pickup at parsonages*
 - **Future Projects/2024 Planning**
 - MEP
 - ARC/ABM closed loop water system flush
 - Overhead door preventative maintenance for interior roller doors
 - Fire Life Safety Monitoring bidding
 - Cleaning
 - Janitorial Contract & Supplies bidding
 - Window washing
 - Façade washing
 - CapEx
 - Solar panel project re-investigation
 - Roof replacement plan – map with corresponding proposals in progress (*Tony*)
 - Flooring replacement
 - Guback – CCA provided several proposals which were shared as of 1/9
 - School hallway – CCA provided several proposals which were shared as of 1/9
 - Security
 - Additional security cameras
 - Internal access control
 - Door signage via Fast Signs (*Tony*)
 - Hard key reconciliation (*Tony*)
 - Grounds/Landscaping
 - Green weaving through mechanical fence
 - Charles/Handyman
 - Schedule switching to weekdays (*Tony*) – in progress
 - Projects
 - Workshop setup (room outside Elaine’s office)
 - 3rd floor cleanup
 - Ceiling tile replacement to new standard
 - Kwame – contract drafting/discussion
 - Executive Director Update – Jill Cox
 - Admin Volunteer Luncheon – held today at 11:30am, we had 7 interested ppl.
 - Christine (Receptionist) will be gone for 10 days during Holy Week services.
 - Easter Postcard is out and should be arriving at people’s homes in the surrounding area. inviting them to one of our Easter worship services.
 - Events card featuring all of our children/youth and adult/family events that are upcoming.
 - Working on Endowment Scholarship information.
 - On going search for Organist position.
 - Working on ordering of flowering plants for Easter services.
 - Finishing bulletins for Palm Sunday, Maundy Thursday, Good Friday & Easter services.
 - Nominations – Randy Orndorff
 - *See Pastor Report*
5. Pastor Updates – Jon Poarch & Randy Orndorff
 - Jon House Church
 - Continues to go well. We are still navigating how much capacity/space we have as we continue to grow and provide enough depth. We’ve had as many as 28 people attend with most weeks being over 20.

Fresh Expressions

- Barb Roach spoke to this more than me, but we have existing and new Fresh Expression opportunities for this year. We also have new leaders stepping up. We're looking forward to see what new fruit comes from these events.

Serve Sunday

- Pastor Randy and I had a positive meeting with Pastor Brian Brown from Woodlawn-Faith. He is an excellent sermon planned for that Sunday. Andreas has been working with Greg from Woodlawn to coordinate collaborative music for that Sunday.
- Claire Woods shared more details about the serving and sign-up information.

Holy Week

- We are working on a new model of a Worship Design Team that is more collaboratively focused when it comes to altar, paraments, lights, etc. Nancy Raley has stepped up to lead the altar decoration piece through "Awesome Altars."
- Steve Larkin shared details about volunteering needs.

Creation Care

- We will have a new Creation Care Sermon Series starting on April 23rd. Our Creation Care team will have displays in Wesley Hall to bring awareness to the team and ways people can get involved individually. They will also be promoting more events and activities related to Creation Care, especially as we get closer to Earth Day.
- Randy
 - *From Pastor Randy:* We are well into our 2023 Lenten season and seeing a steady increase in worship attendance and in youth and children.
 - We have had meetings to prepare for Holy Week and easter and glad we almost have the needed volunteers and donuts.
 - I continue to work with Leah and SPRC in staffing. As you know Kevin Lackie will begin April 10 and join for a Worship Planning meeting April 4. Steps to onboard him are well on the way.
 - Nominations is working to fill several positions and have had 3 interviews so far that all went very well. More to come as we prepare for the Church Conference on Tuesday May 23 at 7pm.
 - Pastor Jon and I spoke with Pastor Brian Brown concerning our guest exchange preacher on Feb 26. Brian apologized and is working with Joseph to better understand his context. Joseph may need to decide if he will stay UMC or Global Methodist, but that's his decision. I believe we did our best to help many who expressed concern to know we are an open congregation.
 - Grateful also that many facilities items are being addressed. It's a challenge but we are making progress.
 - I plan to be on vacation April 10-15 and back for SERVE Sunday.
 - I am a Trustee over my grandmother's estate and that has some big responsibilities that I am dealing with.
 - Thanks for all each of you do.

6. Closed Session

- Staff Parish Relations Committee update – Leah Matthews (*Updates on Choir/Bells Director and Organist positions*)

7. Future dates and closing prayer:

- Apr 18, 2023, Leadership Team Meeting, 7 p.m., chapter 14 of The Wesley Challenge
- May 23, 2023, Church Conference (Nominations report/vote), Leadership Team Meeting, 7 p.m.,

chapter 15 of The Wesley Challenge

- June 20, 2023, Leadership Team Meeting, 7 p.m., chapter 16 of The Wesley Challenge
- Jun 14 – 17 2023, Virginia Annual Conference in Roanoke, VA
- July 18, 2023, Leadership Team Meeting, 7 p.m., chapter 17 of The Wesley Challenge

AUMC Values – Joyous, Risk-Taking, Welcoming, Faithful, and Generous